

# Public Document Pack



COMMITTEE: **JOINT OVERVIEW AND SCRUTINY COMMITTEE**

VENUE: **King Edmund Chamber - Endeavour House, 8 Russell Road, Ipswich**

DATE/TIME: **Thursday, 20 September 2018 at 9.30 am**

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Cllr M. Barrett			
Cllr B. Gasper			
Cllr A. Osborne			
Cllr F. Swan			

## MID SUFFOLK MEMBERS

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Cllr E. Gibson-Harries		
Cllr L. Hadingham		
Cllr L. Mayes		
Cllr D. Osborne – V-C		
Cllr K. Welsby		

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4	<u>JOS/18/13 CONFIRMATION OF THE MINUTES ON THE MEETING HELD ON 3 SEPTEMBER 2018</u>	
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5	<u>DECLARATION OF INTERESTS</u>	
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# Agenda Item 2

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# Agenda Item 3

## **Witnesses for The Western Suffolk Community Safety Partnership (WSCSP)**

Clair Harvey	Community Safety Lead - Localities & Partnerships Team Health, Wellbeing & Children's Services Suffolk County Council
	Chair of Western Suffolk Community Safety Partnership and Suffolk County Council's representative on the WSCSP
Paul Goodman	Station Commander for the Fire Service and the Service's representative on the WSCSP
Kim Warner	Superintendence – Police and the Service's representative on the WSCSP
Lois Wreathall	The representative on the WSCSP for the Clinical Commissioning Group

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# Agenda Item 7

## BABERGH DISTRICT COUNCIL and MID SUFFOLK DISTRICT COUNCIL

<b>COMMITTEE:</b> Overview and Scrutiny Committee, Western Suffolk Community Safety Partnership (WSCSP)	<b>REPORT NUMBER:</b> <b>JOS/18/14</b>
<b>FROM:</b> BDC Cllr Margaret Maybury – Cabinet Member for Communities MSDC Cllr Julie Flatman – Cabinet Member for Communities	<b>DATE OF MEETING:</b> 20 SEPTEMBER 2018
<b>OFFICER:</b> Melanie Yolland Communities Officer (Safe)	<b>KEY DECISION REF NO. Item No.</b>

### REVIEW OF WESTERN SUFFOLK COMMUNITY SAFETY PARTNERSHIP (WSCSP)

#### 1. PURPOSE OF REPORT

- 1.1 For the committee to fulfil its function under Sections 19 and 20 of the Crime and Disorder Act 1998, the Police and Justice Act 2006 and the Crime and Disorder Overview and Scrutiny Regulations 2009 to scrutinise the work of Community Safety Partnerships (CSPs).

#### 2. OPTIONS CONSIDERED

- 2.1 N/A

<b>3. RECOMMENDATIONS</b>
3.1 To review and scrutinise the community safety activity of the Western Suffolk Community Safety Partnership (WSCSP) from 24 October 2017 to 31 August 2018
3.2 It is recommended that the Committee note the contents.
<b>REASON FOR DECISION</b>
For the committee to fulfil its function under Sections 19 and 20 of the Crime and Disorder Act 1998, the Police and Justice Act 2006 and the Crime and Disorder Overview and Scrutiny Regulations 2009

#### 4. KEY INFORMATION

- 4.1 Community Safety Partnerships (CSPs) were previously known as Crime and Disorder Reduction Partnerships (CDRPs). They were introduced in 1998 under Section 17 of the Crime and Disorder Act 1998, as amended by the Police Reform Act 2002. It is a statutory body of different organisations who work together to reduce crime and disorder across the District.
- 4.2 The Western Suffolk Community Safety Partnership (WSCSP) is made up of statutory representatives from Babergh District Council, Mid Suffolk District Council, Forest Heath District Council, St Edmundsbury District Council, Suffolk Police, Suffolk

County Council, Suffolk Fire and Rescue Service, West Suffolk Clinical Commissioning Group (CCG) and Ipswich and East CCG, National Probation Service, Norfolk and Suffolk Community Rehabilitation Company (CRC) and the Elected Members from all 4 Districts and Suffolk County Council (SCC). Co-opted non-voting members include Youth Offending Service (YOS) and a Registered Social Landlord (RSL) representative.

4.3 The aims of the Partnership are:

- To work collaboratively to prevent and reduce crime, disorder and the fear of crime, following an evidence-based approach, to promote the sharing of good practice and divert people away from crime and anti-social behaviour.
- To promote a wider understanding of the contributions and responsibilities of individual agencies and develop a shared commitment to partnership working.
- To encourage and support collaborative partnerships between local communities, statutory and non-statutory organisations.
- To support non-statutory, voluntary and community groups in accessing funding to deliver community safety projects that address the strategic priorities across the Western Suffolk CSP area.

4.4 Over the past 11 months, the Western Suffolk Community Safety Partnership (WSCSP) continued to meet and to discharge its statutory functions. This includes producing an annual Strategic Assessment of community safety issues, which is reviewed and refreshed annually. The purpose of this strategic assessment is to inform partners of WSCSP about the scale and scope of crime, disorder and community safety issues within all 4 Districts – Babergh, Mid Suffolk, Forest Heath and St Edmundsbury. It informs the Partnerships plan for 2018/2019 and contributes towards the overall strategic assessment for Suffolk and the Police and Crime Plan. It is not a police document and should not be confused with police strategic assessments. The annual Strategic Assessment is produced by SCC on behalf of the CSP and is a restricted document for WCSP members only.

4.5 The following priority areas of work have been identified as the focus for the WSCSP for 2018/2019:

1. **Tackling County Lines.** Develop a partnership response to County Lines in West Suffolk.
2. **Violence Against Women and Girls, Men and Boys (VAWG).** Effectively undertaking Domestic Homicide Reviews (DHRs). Promoting and developing local Domestic Abuse Forums. Promote Domestic Abuse training opportunities. Learning from perpetrator programmes. Support campaigns in Suffolk such as White Ribbon which in 2018 will focus on Domestic Abuse policies for Businesses.
3. **Hate Crime.** Support the identification of 3<sup>rd</sup> party reporting sites. Ensure that the CSP understands and responds appropriately to Hate Crime through effective data collection and sharing.
4. **PREVENT.** Supporting and protecting those people that might be susceptible to radicalisation or extremism. Promote Workshop to Raise Awareness of Prevent (WRAP) training and workshops.

- 4.6 WSCSP Strategic Priority 2018/2019 County Lines. A 'County Line' describes a situation where an individual, or more frequently a group, establishes and operates a telephone number in an area outside of their normal locality in order to sell drugs directly to users at street level. This generally involves a group from an urban area expanding their operations by crossing one or more police force boundaries to more rural areas, setting up a secure base and using runners to conduct day to day dealing.
- 4.7 County Lines are operating from the London Boroughs into more rural areas outside of London such as county or coastal towns to sell class A drugs – heroine and crack cocaine. Drugs such as cocaine, amphetamine and cannabis are also seen, although the numbers are very small. It would appear that groups target two types of areas, either small coastal towns that suffer from issues relating to deprivation and unemployment or in contrast more affluent areas with decent transport links to London. A 'County Lines' enterprise almost always involves exploitation of vulnerable persons; this can involve both children and adults who require safeguarding.
- 4.8 Users ask for drugs via a mobile phone line used by the gang. Couriers (gang members and/or groomed young people) travel between the gang's urban base and the county or coastal locations on a regular basis to collect cash and deliver drugs. Phone numbers can be used for a number of years, or even decades, and can be sold for a significant amount.
- 4.9 County Lines typically involves gangs grooming and using children and young people to deliver drugs to customers out of their areas – this often involves deception, intimidation, violence, debt bondage and/or grooming. They are increasingly exploiting children - often boys aged 14-17 - to act as runners and to conduct the day-to-day dealing. The gangs impose high levels of violence, including the prevalent use of weapons and firearms to intimidate and control members of the group and associated victims.
- 4.10 Western Suffolk Community Safety Partnership (WSCSP) held a workshop in June 2018 for partners to inform a County Lines Strategy and Tactical Action Plan for the West Suffolk CSP area. The WSCSP Strategy and Tactical Action Plan is currently being developed and once endorsed by the WSCSP will be shared with key partners and those required to support the delivery of the actions. The Tactical Action Plan will be a restricted document and will not be in the public domain. Babergh and Mid Suffolk District Councils will be required to support the delivery of key actions in the Tactical Action Plan.
- 4.11 WSCSP Strategic Priority 2018/2019 Violence Against Women and Girls (VAWG). A Suffolk Violence Against Women and Girls, (which includes Men and Boys), VAWG Strategy and Action Plan has been produced, endorsed by the VAWG Steering Group and published on the Adult and Children Safeguarding Boards websites. This strategy includes Domestic Abuse, Sexual Violence and Sexual Exploitation. The Action Plan focuses on five main areas; Commissioning, Insight, Prevention and Education, Coordination and Communication and Protection and Justice. The Action Plan is a restricted document and will be reviewed at quarterly meetings and amended as new work streams develop.
- 4.12 VAWGs overall aim is to co-ordinate and develop quality services to effectively meet the needs of Suffolk residents. These include direct service provision to VAWG, victims/survivors, perpetrators, and their children, holding abusers to account and

work to reduce the tolerance of VAWG issues amongst the public. The vision is to reduce the likelihood and personal impact of becoming a victim of VAWG in Suffolk.

- 4.13 VAWG have also undertaken a mapping exercise against the national expectations which has identified some gaps in provision, including work with perpetrators and victims from hard to reach communities. An action plan is being developed to address these and once finalised, District forums will be encouraged to support the delivery locally.
- 4.14 Body cameras are now worn routinely by police officers which has meant positive action can be taken when the victim of Domestic Violence or Abuse is unable or unwilling to give evidence.
- 4.15 Since 13 April 2011, CSPs have had a statutory duty to undertake a Domestic Homicide Review (DHR) under section 9 of the Domestic Violence, Crime and Victims Act (2004).
- 4.16 Under section 9(1) of the 2004 Act, Domestic Homicide Review (DHR) means a review of the circumstances in which the death of a person aged 16 or over has, or appears to have, resulted from violence, abuse or neglect by—

(a) a person to whom he was related or with whom he was or had been in an intimate personal relationship, or

(b) a member of the same household as himself,  
held with a view to identifying the lessons to be learnt from the death.

Intimate personal relationships include relationships between adults who are or have been intimate partners or family members, regardless of gender or sexuality. This can also include suicide.

Where the definition set out in this paragraph has been met, then a Domestic Homicide Review should be undertaken.

- 4.17 The purpose of conducting a DHR is to establish what lessons are to be learned from the domestic homicide, regarding the way in which local professionals and organisations work individually and together to safeguard victims. DHRs are not inquiries into how the victim died or into who is culpable; that is a matter for coroners and criminal courts, respectively, to determine as appropriate.
- 4.18 The WSCSP Domestic Homicide Review (DHR) Action Plan for the DHR which occurred in the Babergh District in 2014 is now complete and all recommendations completed to the satisfaction of the partnership. The WSCSP is currently undertaking 2 DHRs in Mid Suffolk, both of which occurred during 2017. The total cost of one of these Mid Suffolk DHRs was £7,500 and the cost has been split equally across the WSCSP key statutory partners. The other Mid Suffolk DHR is still underway and the total cost is not yet known.
- 4.19 In addition a homicide occurred in Mid Suffolk during 2017, which did not meet the threshold for a DHR. However, as there was a history of domestic abuse and involvement with service providers, the WSCSP took the decision that a ½ day facilitated workshop should be undertaken to explore if there were any lessons to be learnt from the case. The Home Office Quality Assurance Panel commended the



partnerships' intention to undertake this workshop and share the findings with the Home Office as this will help inform national policy and practice. The workshop took place on 16 August 2018 and the findings from the facilitated workshop will be shared with the Home Office Quality Assurance Panel in due course. An Action Plan detailing the key recommendations from the workshop is currently being developed and the WSCSP will take ownership of the Plan to ensure implementation of the recommendations. There have been no DHRs in the Babergh District since 2014.

## 5. LINKS TO JOINT STRATEGIC PLAN

- 5.1 Continued support for health and wellbeing outcomes that prevent interventions.

## 6. FINANCIAL IMPLICATIONS

Revenue/Capital/ Expenditure/Income Item	Total	2017/18	2018/19	2019/20
Domestic Homicide Reviews (DHRs)		£7525.58 (Cost to be reimbursed from WSCSP key statutory partners)	TBC	N/K
Target Hardening for High Risk DV Victims		£0	£4,000 (£2,000 per District)	N/K
E-CINS/Athena Partnership Platform		£5,000 (£2,500 per District)	£5,000 (£2,500 per District)	N/K
Net Effect				

- 6.1 Suffolk CSPs do not receive any funding from the Police and Crime Commissioner (PCC) to commission services and award grants that contribute to the CSP Strategic Priorities as PCC funding ceased in March 2014. From April 2014, the PCC devolved the Home Office Crime and Disorder Grant to Suffolk Community Foundation (SCF) as the Safer Suffolk Fund (SSF). Bids to the fund can be made by community and voluntary organisations but not by statutory bodies including CSPs. Community Safety Partnerships can support these organisations with applications to access funding from SCF to deliver community safety projects and initiatives that address the CSPs strategic priorities. WSCSP has previously supported organisations with funding applications to the SCF in 2017 which include funding for Mediation for tackling anti-social behaviour neighbour disputes and target hardening for high risk victims of domestic abuse across the 4 Districts. This funding has now ended.
- 6.2 Funding for Domestic Homicide Reviews (DHRs). A decision was agreed through the Safer and Stronger Communities Group (SSCG), that the cost of employing an Author and Overview Report writer and the cost of any Local Authority additional administrative provision in the District where the Review is being conducted, will be funded equally by the statutory partners of the CSP. The Local Authority have

invoiced the WSCSP statutory partners, including the National Probation Service for one DHR and are currently awaiting imbursement. Following invoicing for a DHR in East Suffolk, the National Probation Service have stated that they will not contribute to DHRs. This is a Probation National Policy decision and therefore it is unlikely the SSCG will have any influence.

- 6.3 This funding arrangement has been in place since 2017 and the SSCG will be reviewing a paper in October to inform a further discussion on how this is working in practice and a way forward. The paper will include the cost of a central DHR Resource (similar to the SCC Emergency Planning Team), where this could be hosted and how this could be funded.
- 6.4 Funding for target hardening for high risk victims of domestic abuse. A decision was agreed through the Safer and Stronger Communities Group (SSCG), that a pooled funding pot of £20,000 would be made available to partner organisations to co-ordinate this activity across the County. Target hardening is the provision of locks, fireproof letterboxes, door chains and personal alarms to the properties of high-risk domestic abuse victims across Suffolk where the perpetrator is not resident. This service, provided by a specialist organisation, is specifically for victims who are deemed as high risk and have or are at MARAC (Multi-Agency Risk Assessment Conference) and have an Independent Domestic Violence Advisor (IDVA) assigned to them. From April 2018, each of the seven District and Borough Councils contributed £2,000, Suffolk County Council (SCC) contributed £4,000 and £2,000 from the Police and Crime Commissioner (PCC). This was funded from existing budgets and is a pilot which will run for 18 months. For the period April 2018 – June 2018, total expenditure was £2,417 which has supported 15 high risk victims across Suffolk. Of the 15, 2 victims in Mid Suffolk District have been supported and 1 in Babergh District. At the current rate of spend, the budget will have been spent by March 2020. External funding continues to be sought, which includes seeking a contribution from Housing Associations as some victims are Housing Association tenants. Robust monitoring information is being collated, particularly around outcomes for the victim as this will be essential in securing funding and services for the future.
- 6.5 Empowering Communities Inclusion and Neighbourhood Management System (E-CINS), is a case management conference system used for recording and sharing Anti-Social Behaviour (ASB) complaints with partner agencies requiring multi-agency involvement. This system was used by Police until the introduction of the Police Athena software system in 2016. Access to Athena is restricted to Police forces who are members of the Athena Consortium and Government partners who are subject to comparable privacy regulation.
- 6.6 A Partnership Platform to enable Partner agencies to access Athena for the purposes of recording and sharing information for ASB complaints has been under development since 2016. Until the introduction of the Partnership Platform, a decision was agreed through the Safer and Stronger Communities Group (SSCG) that Suffolk Local Authorities will contribute £2,500 each, per year in 2016/2017 and 2017/2018 to enable E-CINS to continue to be used. The £2,500 each, per year is for licensing fees and has been included in existing budgets.
- 6.7 By mid-2018, the Police Athena IT Partnership Platform was planned to be operational, however the timeline has slipped and the use of E-CINS will be extended to cover the time delay. This has resulted in further financial support required from

each Local Authority for 2018/2019 which has been found from existing budgets. E-CINS case management system is now funded until March 2019.

- 6.8 Funding of £66,000 has been agreed by Suffolk Public Sector Leaders and set aside to develop and train Domestic Abuse Champions. This is a model used in Norfolk and provides a support structure for potential victims and training for local professionals and those in the community. Training is needed to raise awareness with local businesses.
- 6.9 Suffolk County Council working alongside District and Boroughs have been awarded £516,244 over two years to provide 23 bed spaces across Suffolk for female victims of Domestic Abuse who are currently not eligible for support through the three women's Refuges in the County. This could be due to substance dependency, mental health issues or having a male child over the age of 16 which would prevent them from accessing Refuge. There is also a bed space available for a female victim who has no recourse to public funds. The specialist Refuge is offered alongside Domestic Abuse and Housing Options support. The University of Suffolk will be evaluating the project which will help us understand some of the barriers to accessing services as well as the monetary benefits of invest to save which in turn will help inform any future bids for funding.
- 6.10 Funding of £100,000 for Suffolk Domestic Abuse Coordination Centre. The Suffolk Coordination Centre model aims to create a single point of access for victims of domestic abuse as well as for family, friends and professionals who have concerns, ensuring people can get the right support, first time rather than 'bouncing' in and out of services which is ineffective both for their recovery and in terms of costs.
- 6.11 Suffolk Public Sector Leaders have supported a funding application from SSCG This funding is from 2 pots; Transformation Challenge and Business Rates retention. £500,000 over 2 years; 2018 - 2020, has been awarded for strategic work on County Lines and Urban Street Gangs and to support the Tactical Action Plan in Ipswich.
- 6.12 Funding of £30,000 per year over 3 years, 2018 – 2021, has also been awarded to CSPs by Suffolk Public Sector Leaders from Business Rate retention. This has been match-funded by SCC, Localities and Partnerships Team over the same timeframe. This funding will not automatically be split equally across all CSPs. How CSPs will be able to access this funding will be determined at the next SSCG October meeting.
- 6.13 Updates on spend and progress against these awards will be made to Suffolk Public Sector Leaders by the SSCG Chair on a regular basis.

## **7. LEGAL IMPLICATIONS**

- 7.1 Community Safety Partnerships were created in accordance with Section 17 of the Crime and Disorder Act 1998 which gave local authorities and the police new responsibilities to work in partnership with other organisations and the community to draw up strategies to reduce crime and disorder.

## **8. RISK MANAGEMENT**

This report does not link directly to the Council's Corporate / Significant Business Risks however there is an operational Risk:

Risk Description	Likelihood	Impact	Mitigation Measures
The Statutory requirements of the Community Safety (Crime and Disorder agenda) continues to increase. This, together with the rising need to tackle County-wide issues places significant additional pressures on Partnerships in terms of resources and capacity.	4 - Highly Probable	3 - Bad	Regularly review the Partnerships budgets, funding allocation and capacity.  Seek alternative funding streams to ensure the Partnership is enabled to fulfil its statutory duties.

## 9. CONSULTATIONS

- 9.1 A range of consultations with relevant WSCSP partners and other partners relating to wide ranging community safety issues, including the production of the WSCSP Strategic Assessment, County Lines and Domestic Homicide Reviews. Due to the sensitivity it is not appropriate for public consultation.

## 10. EQUALITY ANALYSIS

The content of this report is such that there are no equality issues arising from this report although the review itself may consider any equality impacts.

## 11. ENVIRONMENTAL IMPLICATIONS

- 11.1 N/A

## 12. APPENDICES

Title	Location
(a) Western Suffolk Community Safety Partnership Plan 2016 - 2019	Appendix 1
(b) SSCG Safer and Stronger Communities Group Governance	Appendix 2
(c) Multi-Agency Working Groups	Appendix 3
(d) Violence Against Women and Girls including men and boys) (VAWG) Strategy	Appendix 4

(e) SPCC A Local Police Service for Suffolk's future (PDF)	Appendix 5
(f) Norfolk and Suffolk Victim Care Communication (PDF)	Appendix 6

### 13. BACKGROUND DOCUMENTS

- 13.1 The Police and Crime Commissioners Police and Crime Plan (2017-2021)  
[www.suffolk-pcc.gov.uk](http://www.suffolk-pcc.gov.uk)

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### GLOSSARY OF ABBREVIATIONS

CSPs – Community Safety Partnerships

WSCSP – Western Suffolk Community Safety Partnership

CDRPs – Crime and Disorder Reduction Partnerships

CCG – Clinical Commissioning Group

CRC – Community Rehabilitation Company

SCC – Suffolk County Council

RSL – Registered Social Landlord

YOS – Youth Offending Service

VAWG – Violence Against Women and Girls (including men and boys)

DHRs – Domestic Homicide Reviews

WRAP – Workshop to Raise Awareness of Prevent

E-CINS – Empowering Communities Inclusion and Neighbourhood Management System

ASB – Anti-Social Behaviour

PCC – Police and Crime Commissioner

SCF – Suffolk Community Foundation

SSF – Safer Suffolk Fund

SSCG – Safer and Stronger Communities Group

MARAC – Multi- Agency Risk Assessment Conference

IDVA – Independent Domestic Violence Advisor



### Western Suffolk Community Safety Partnership Plan 2016-19

The Western Suffolk Community Safety Partnership (WSCSP) is a statutory body with a responsibility to:

- Make an assessment of community safety issues
- Produce a plan which responds to those issues
- Review and report on progress against that plan
- Carry out Domestic Homicide Reviews

The partnership is made up of statutory representatives from local councils in St Edmundsbury, Forest Heath, Mid Suffolk and Babergh, Suffolk Police, Registered Social Landlords, Suffolk County Council, Probation, Rehabilitation Company (CRC) and the Clinical Commissioning Groups (CCG). The Youth Offending Service and Havebury Housing Partnership are long-serving co-opted members.

The WSCSP works to support community/voluntary groups to secure funding to deliver projects/initiatives which meet an identified community safety issue, which are a threat or risk or will cause the greatest harm to the community.

#### **How does this work?**

WSCSP has a duty to consider the more strategic overarching issues which are affecting community safety in Western Suffolk. These are issues which may not affect our communities on a day to day basis but are a threat to overall safety in Suffolk and undermine families and communities. These will be identified by making an assessment of crime and community safety in partnership with Suffolk County Council and Suffolk Police.

#### **Who we will work with?**

In addition to the statutory agencies of the partnership working together, we also have strong links with the following groups;

Police and Crime Commissioner (PCC): The PCC is fully supportive of CSPs and their work and in turn, CSPs have a duty to take due regard of the Police and Crime Commissioner's Police and Crime Plan. The WSCSP plan reflects those issues in the PCP which result in producing the greatest threat, risk and harm to our communities.

Strong and Safe Communities Group (SSCG): This group was commissioned by the Health and Wellbeing Board and works with the Community Safety Partnerships; it

does not replicate or duplicate what is already happening. Community safety is a key determinant for health and wellbeing and this tactical county wide group has been developed with an aim to give a light touch coordinated response, with a view of getting a better understanding of the whole picture in community safety, drawing agendas together, identifying gaps and responding.

### **Priorities for WSCSP**

A strategic assessment has been undertaken. This is an assessment of all crime and disorder and substance misuse problems that Western Suffolk faces. This assessment assists with the most effective use of available resources in a way which will have the greatest impact on the most relevant problems. It is not intended that the issues identified are the ONLY issues which are addressed throughout the year, but that the issues highlighted are prioritised when resources are available for allocation.

The following data sources have been used to determine this assessment:

- Crime and Disorder data and reports from Suffolk Police
- Ambulance call out data
- Substance misuse data from Public Health England
- Iquanta performance data

Open source research has also been undertaken where relevant to identify emerging national policy developments.

The following priority areas of work have been identified as the focus for the WSCSP:

1. **Tackling County Lines.** Develop partnership response to County Lines in West Suffolk.
2. **Violence Against Women and Girls, Men and Boys (VAWG).** Effectively undertaking Domestic Homicide Reviews (DHRs). Promoting and developing local Domestic Abuse Forums. Promote Domestic Abuse training opportunities. Learning from perpetrator programmes. Support campaigns in Suffolk such as White Ribbon which in 2018 will focus on Domestic Abuse policies for Businesses.
3. **Hate Crime.** Support the identification of 3<sup>rd</sup> party reporting sites. Ensure that the CSP understands and responds appropriately to Hate Crime through effective data collection and sharing.
4. **PREVENT.** Supporting and protecting those people that might be susceptible to radicalisation or extremism. Promote Workshop to Raise Awareness of Prevent (WRAP) training and workshops.

The intention is not to duplicate any work that individual agencies may be doing but to understand the relevance to Community Safety for residents in Western Suffolk



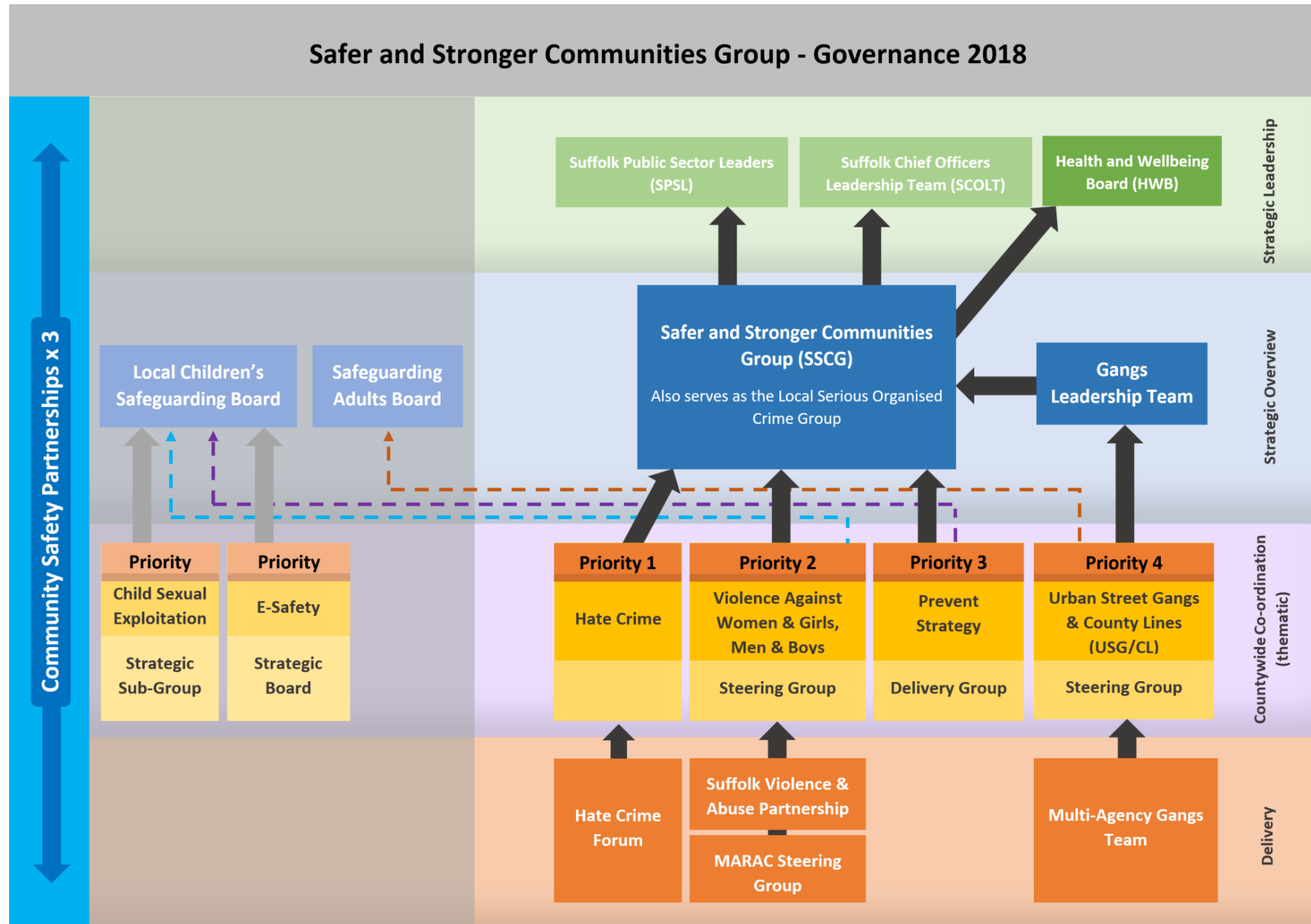
## **Appendix 1**

and maximise the opportunities for coordinating a response and intelligence between agencies in the West.

For further information please contact:

**Cllr Joanna Spicer, Chair, Western Suffolk Community Safety Partnership**

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**Western Suffolk Community Safety Partnership (WSCSP)****Babergh and Mid Suffolk Multi-Agency Working Groups****Babergh Partnership Group**

The Babergh Partnership Group is a multi-agency operational group which has been in existence for a number of years and continues to meet monthly in the Babergh District area.

Membership of the group includes: BMSDC Communities, BMSDC Housing and BMSDC Environmental Protection Officers, Police Safer Neighbourhood Teams and Suffolk Family Focus, SCC Adults Social Care, SCC Children and Young People's Services, Catch 22 mediation service and a number of housing associations.

The group addresses referrals of anti-social behaviour (individuals/families/locations), we also discuss referrals relating to vulnerable people, homelessness, mental health and substance misuse including drugs. These meetings focus on 'task and finish' solutions to issues within the Babergh District that need a joined-up approach. For cases involving vulnerable people, a multi-agency approach is taken with regards to supporting them and identifying and tackling those that are responsible.

Babergh Partnership successes include resolving a number of neighbour disputes, mainly using conflict resolution (mediation), recognising and addressing Safeguarding concerns for both Children and Adults, cases involving individuals with undiagnosed mental health and 2 separate cases where Housing Officers identified individuals with undiagnosed dementia.

**Compassion**

Compassion is the Babergh District multi-agency forum which promotes awareness and understanding about all aspects of domestic violence and abuse nationally and locally. It runs report services and delivers programmes such as Caring Dads, the Freedom Programme and Escape the Trap.

It is a small charity which has been in existence since 2001 has been successful in securing funding to support the programmes and services it delivers. Compassion run a highly successful 11-week Freedom Programme in the Babergh District for women to identify the effect and impact of domestic violence and abuse on themselves and their children, recognise potential future abusers and gain self-esteem and the confidence to improve the quality of their lives. Caring Dads is a group programme for fathers from families where domestic abuse has been identified. Escape the Trap is an eight week programme which has been developed in acknowledgement of the rising numbers of young people aged 13-16 years identified as being vulnerable to teenage relationship abuse.

**3****Mid Suffolk Information Sharing Group**

The Mid Suffolk Information Sharing Group is a multi-agency operational group which has been in existence for a number of years and meets bi-monthly in the Mid Suffolk District area.

Membership of the group includes: BMSDC Communities, BMSDC Housing and BMSDC Environmental Protection Officers, Police Safer Neighbourhood Teams and Suffolk Family Focus, SCC Adults Social Care, SCC Children and Young People's Services, SCC Early Help, Catch 22 mediation service, Suffolk Youth Offending Service and a number of housing associations.

The group addresses referrals of anti-social behaviour (individuals/families/locations), we also discuss referrals relating to vulnerable people, homelessness, mental health and substance misuse including drugs. These meetings focus on 'task and finish' solutions to issues within the Mid Suffolk District that need a joined-up approach. For cases involving vulnerable people, a multi-agency approach is taken with regards to supporting them and identifying and tackling those that are responsible.

Mid Suffolk information successes include resolving a number of neighbour disputes, mainly using conflict resolution (mediation), identifying 'cuckooing' at the address of a vulnerable adult and a Housing Association family causing anti-social behaviour receiving additional support from the Early Help team.

**Mid Suffolk Domestic Abuse Forum**

Mid Suffolk Domestic Abuse Forum is a multi-agency working group which raises awareness of domestic abuse and domestic violence and provides funding support for the delivery of domestic abuse programmes across Mid Suffolk.

The group meets quarterly and membership includes: BMSDC Communities Officer (Chair), Suffolk Police, Suffolk County Council Partnerships and Localities, SCC CYP Early Help, Victim Support, Bury Women's Aid, Lighthouse Women's Aid, Home Start Suffolk, Children's Centres, Citizens Advice, Orwell Housing, Haven Project, Schools, Colchester Army Welfare Officer, Wattisham Unit Welfare Team, Suffolk Fire and Rescue Service, Homegroup which is a homeless shelter, and MSDC District Councillors.

The Forum raises awareness of domestic abuse and domestic violence through campaigns including the annual national White Ribbon Campaign which is part of a global movement to stop male violence against women and girls.

The Forum has previously provided funding for the delivery of programmes to address domestic abuse. The Forum has been continuously Chaired by Officers from either Mid Suffolk DC or SCC. In order to widen the focus and to encourage the third sector, charity and voluntary group to take ownership of the Forum with less reliance on Council Officers, Bury Women's Aid have kindly volunteered to take over as Chair from October 2018.

# Suffolk

## Violence Against Women and Girls, Men and Boys

### 2018 - 2021 Strategy and Action Plan

*“He would do it as a means of control – put his hands round my throat and throttle me. I would start choking and he would laugh. It would hurt, really painful and I would have bruises round my neck for days afterwards. He did it until I turned blue and passed out. Every time I thought ‘This is it, I am going to die.’ When I would come to he would laugh at me like it had been a game and I had lost because I was so stupid and he was better than me – and I believed him” (Survivor)”*



Suffolk Community Healthcare



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*“After our daughter was born, he stopped me seeing my family and friends, criticized my cooking, told me what to wear. They seem silly things but they add up over time. ... I fell pregnant when she had just turned one and I was on edge the whole time hoping it was going to be a boy. ... I took my mum to the 20 week scan 'cos I knew he would react badly. I suspected it was a girl. I phoned him after and he hung up on me and I found out later he smashed up the flat basically because we were having another girl” (Survivor)”*

*“The biggest thing this place (specialist Sexual Violence service) does is the first thing they said to me is there is no magic wand, it won't go, we won't fix you, but we will give you the tools to get on with the rest of your life” (Survivor)”*

*“Computer systems should be linked together more. I have to start from scratch when I work with a victim that may have worked with several people before me.” (Practitioner)”*



## Forward

In an ideal world we wouldn't need to deliver crisis interventions. There would be no call upon front line staff to worry about missed opportunities to identify and support the vulnerable. The coordination of preventative campaigns and commissioned services would be in abundance.

Unfortunately, we do not live in an ideal world, and the impact of Violence against women, girls, men and boys is devastating and often long-term.

Suffolk Police receive a report of Domestic Abuse once every 1hr 20mins<sup>1</sup>. A serious sexual offence is reported every 5 ½ hours<sup>2</sup>.

Every report has an offender and a victim at its heart. Even if not directly involved, a child will often feel the consequences and be affected by what they have seen, heard or witnessed.

Crisis interventions, by definition, is support delivered too late, when things have gone wrong and lives have been affected. We need a system wide shift from being reactive, to being pro-active - both in prevention and enforcement. And where we do need to intervene, that individuals and families are safe and supported and get the help they need at the right time.

We want Suffolk to be a safe place to live and work, intolerant to behaviours that ruin lives, break up families and impact across generations.



### **Detective Chief Superintendent Simon Parkes**

Chair of the Suffolk Violence Against Women and Girls, Men and Boys Steering Group

Head of Safeguarding and Investigations  
Suffolk Police

*“There was continued trauma (Sexual Violence) throughout my childhood so I suppose I grew up to just accept that was normal.” (Survivor)”*

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<sup>1</sup> Average 520 offences per month over the last 12mths (Jan 2018)

<sup>2</sup> Average 130 offences per month over the last 12mths (Jan 2018)

## Background

In September 2017, the Suffolk Health & Wellbeing Board agreed to broaden its responsibilities around Domestic Abuse to include Violence Against Women & Girls (VAWG) in line with a refreshed [VAWG strategy](#) published by the Home Office in 2016.

Whilst the Violence Against Women and Girls Strategy name acknowledges the gendered nature of domestic and sexual violence, we recognise that both female and males can be victims/perpetrators and therefore have broadened the VAWG remit to include men and boys.

The strategy compliments the thematic areas highlighted by the national VAWG strategy and builds upon the good work already achieved in the fields of domestic abuse and sexual violence.

Whilst the national strategy considers the areas of crime listed below, there is no evidence to suggest any instances of Faith-based abuse in Suffolk and therefore, we will not be proactively targeting this area. We have also combined Sexual Harassment within other defined strands rather as these are intrinsically linked.

- Domestic violence & abuse
- Sexual violence (Inc. rape)
- Stalking
- Prostitution & trafficking
- Sexual harassment
- Female Genital Mutilation (FGM)
- Forced Marriage
- Honour Based violence (HBV)
- Sexual exploitation
- Faith-based abuse

There are obvious linkages and benefits of tackling the issues together as many victims often find themselves subjected to one or more of these offences. In this regard, Suffolk has set up a multi-agency VAWG Steering Group to bring together the skills, expertise and resources from across the Suffolk System to look at the whole VAWG agenda rather than specific issues in isolation. The VAWG Steering Group reports directly into the Suffolk Safer and Stronger Communities Groups as detailed in Appendix A its Terms of Reference in Appendix B.

Definitions of the VAWG crime types are;

(All definitions, for consistency are taken from the Home Office although we appreciate other definitions are used by various parts of the system).

### Domestic violence and abuse

Domestic violence and abuse is defined by the Home Office as a pattern of incidents of controlling, coercive or threatening behaviour, violence or abuse between those aged 16 or over who are or have been intimate partners or family members regardless of gender or sexuality.

This can encompass, but is not limited to, psychological, physical, sexual, financial and emotional abuse. In extreme cases this includes murder.

Controlling behaviour is: a range of acts designed to make a person subordinate and/or dependent by isolating them from sources of support, exploiting their resources and capacities for personal

gain, depriving them of the means needed for independence, resistance and escape and regulating their everyday behaviour.

Coercive behaviour is: an act or a pattern of acts of assault, threats, humiliation and intimidation or other abuse that is used to harm, punish, or frighten their victim.

### **Sexual violence (including rape)**

Sexual contact without the consent of the woman, girls, man and boys. Perpetrators range from total strangers to relatives and intimate partners, but most are known in some way.

### **Stalking**

Repeated (that is on at least two occasions) harassment causing fear, alarm or distress. It can include threatening phone calls, texts or letters, damaging property, spying on and following the victim.

### **Prostitution and trafficking**

Women and girls are forced, coerced or deceived to enter into prostitution and/or to keep them there. Trafficking involves the recruitment, transportation and exploitation of women and children for the purposes of prostitution and domestic servitude across international borders and within countries ('internal trafficking').

### **Sexual harassment**

Unwanted verbal or physical conduct of a sexual nature. It can take place anywhere, including the workplace, schools, streets, public transport and social situations. It includes flashing, obscene and threatening calls, and online harassment.

### **Female Genital Mutilation (FGM)**

Involves the complete or partial removal or alteration of external genitalia for non-medical reasons. It is mostly carried out on young girls at some time between infancy and the age of 15. Unlike male circumcision, which is legal in many countries, it is now illegal across much of the globe, and its extensive harmful health consequences are widely recognised.

### **Forced marriage**

Forced marriage is a marriage conducted without valid consent of one or both parties, where duress is a factor.

### **Honour-based violence**

Violence committed to protect or defend the 'honour' of a family and/or community.

### **Sexual exploitation**

Involves exploitative situations, contexts and relationships where someone receives 'something' (e.g. food, drugs, alcohol, cigarettes, affection, protection money) as a result of them performing, and/or another or others performing on them, sexual activities.

## **Sexual Exploitation relating to Modern Slavery**

Modern slavery is an umbrella term, encompassing human trafficking, slavery, servitude and forced labour. Sexual exploitation: victims may be forced into prostitution, pornography or lap dancing for little or no pay. They may be deprived of their freedom of movement and subjected to threats and violence.

## **Faith-based abuse**

Child abuse linked to faith or belief. This includes a belief in concepts of witchcraft and spirit possession, demons or the devil, the evil eye or djinns and dakini acting through children or leading them astray.

## **Vision**

**To reduce the likelihood of becoming, and impact of, being a victim of VAWG in Suffolk**

## **Strategic Objectives**

By 2021 we want to reduce the occurrences of VAWG in all its forms by:

1. Developing a shared and richer understanding of current and emerging VAWG threats
2. Developing the capability and capacity of a) early intervention, b) prevention and c) crisis services. Ensuring a focus on perpetrators as well as survivors.
3. Building and draw upon an evidence base and best practise when framing our strategies and plans.
4. Developing the ability of both front-line staff and the system to recognise, record and respond to victims of VAWG.
5. Ensuring the commissioning and use services is coordinated and that efficiency and effectiveness is challenged through evaluation and victim's voice.
6. Developing clear links with partners to understand how the wider VAWG system can influence and add value to the criminal justice response.

## **Key Themes**

### **a) Commissioning**

Commissioning is about deciding how to use the total resources available to improve outcomes in the most efficient, equitable and sustainable way. It is not just about buying goods or services. It is about understanding local need and then designing services that meet these needs whilst providing value for money.

Commissioning includes needs analysis, service design, procurement (the buying of goods and services), the monitoring of contracts, and the development of strategic relationships.

In the current national and local context, it is important that partners make the best use of the resources available and continue to deliver high quality services.

## **b) Insight**

Having a clear understanding of the scale and nature of the threats and vulnerabilities we face in Suffolk is key. We need to effectively collate and analyse all the data available to us to generate a rich understanding of all VAWG crime types. Survivor's experiences of the system will be pivotal to this.

## **c) Prevention & Education**

Our ambition is to 'get upstream' with these issues. We need to raise awareness of VAWG crime types to encourage disclosure and early help. We want to train and upskill the system to respond appropriately and educate young people around healthy relationships, respect and consent and prevent them from becoming the victims/perpetrators of the future.

## **d) Coordination and Communication**

Suffolk is large county with an ageing population, a mix of urban centres, small market towns and rural villages. There is a lot of good work and services already out there, but we need to build on this, strengthen the connectivity and ensure everyone knows how to access support. The effective and coordination of services and effective communication will help build a better offer for communities.

## **e) Protection and Justice**

Our responsibility as Public services doesn't stop at the criminal justice systems front door. We need to advocate and influence decision makers to ensure that victims are supported, and perpetrators and held to account, helping us to break the cycle of abuse and Suffolk's intolerance to these behaviours.

## **Governance**

The Suffolk Violence Against Women and Girls Steering Group feeds into the system wide governance structure for 'community safety' issues which brings partners together to tackle a number of priorities which require a system wide response. See Appendix A for structure chart and Appendix B for Terms of Reference.

## **Multi Agency Working**

Members of the VAWG Steering Group are committed to addressing the root causes of VAWG, challenging behaviours, safeguarding, and alleviating the wide-ranging effects of all forms of VAWG on victims, survivors, their children, and our communities.

These crimes are cross-cutting issues, requiring robust responses from across the partnership both organisationally and geographically. A collaborative effort is needed in the commissioning and delivery of services to realise efficiencies, mitigate risk, address potential gaps in service, and shape new approaches.

We don't underestimate the critical role our communities play in tackling VAWG in all its forms. The strategy addresses the importance of our communities having a shared understanding and ownership of the issues, including them in developing our response. More details of the multiagency work being undertaken in Suffolk is available in Appendix C.

*"Trying to join our systems together is too difficult, we could however all share a bare minimum dataset about our work which would create a sensible base line to start from" (Practitioner)*

## Understanding the System

### VAWG Self-Assessment

The VAWG Steering Group has conducted a self-assessment to measure Suffolk against the Home Office National Statement of Expectations:

The Home Office expects to see local strategies and services that:

1. Put the victim at the centre of service delivery;
2. Have a clear focus on <sup>3</sup>perpetrators in order to keep victims safe;
3. Take a strategic, system-wide approach to commissioning acknowledging the gendered nature of VAWG;
4. Are locally-led and safeguard individuals at every point;
5. Raise local awareness of the issues and involve, engage and empower communities to seek, design and deliver solutions to prevent VAWG.

Previous reviews into Domestic Abuse and Sexual Violence have taken place and helped inform the self-assessment (see Appendix D). Both reports made recommendations around Commissioning, Data and Information, Prevention and Education, and Coordination and Communication.

Working with the Steering Group, we have been able to identify what we know about these offences; what services are currently provided and where we might need to do more.

This has enabled us to get a better understanding of our current response and helped us to take a more collaborative approach across the VAWG agenda, ensuring victims get the help they need and public services commission scarce resources more effectively.

Priority areas which have been identified are as follow:

- A need for proactive work to engage with marginalised or hard to reach communities
- No clear focus on perpetrators for the whole System
  - A clear plan to ensure perpetrators are brought to justice
  - Effective interventions to change behaviour
  - Where is the victims voice to help shape services?
- More data and information needed to commission services effectively and understand more about the system and how the impact of local commissioning is measured.
- Improved, whole systems approach to education and early intervention








As a result of Suffolk adopting a VAWG approach, a single action plan to incorporate all aspects of work under this workstream has been developed. This will help to connect the various actions and to understand the inter-relationships, including how any future activity can be resourced.

*“I had been beaten to a pulp – other people have seen me bruised with spilt lips and split eyes and nose splattered all over – people have seen that but I never ever went to the police” (Survivor)”*






<sup>3</sup> We recognise national research that acknowledges that some perpetrators are also victims of abuse.

## Data

### National Picture

-  An estimated 2 million adults aged 16 to 59 years experienced domestic abuse in the last year, according to the year ending March 2017 Crime Survey for England and Wales (1.2 million women, 713,000 men).
-  There were 46 arrests per 100 domestic abuse-related crimes recorded by 39 police forces in the year ending June 2017.
-  Seven women a month are killed by a current or former partner in England and Wales.
-  The Crime Survey for England and Wales (CSEW) estimated that 20% of women and 4% of men have experienced some type of sexual assault since the age of 16, equivalent to an estimated 3.4 million female victims and 631,000 male victims.
-  The CSEW showed that around 5 in 6 victims (83%) did not report their experiences to the police.
-  The increase in sexual offences recorded by the police is thought to be driven by improvements in recording practices and a greater willingness of victims to come forward to report such crimes, including non-recent victims.
-  An estimated 3.1% of women (510,000) and 0.8% of men (138,000) aged 16 to 59 experienced sexual assault in the last year, according to the year ending March 2017 CSEW; no significant change from the previous year's survey.

### The Local Picture

-  From Jan 2016 to December 2017 there were 9814 reports of Domestic abuse in Suffolk. 4576 were recorded as crimes, 5243 non-crime. Arrest rates average 50%. From Jan 2017 to December 2017 1,611 Serious Sexual Offences (crimes) reported.
-  The outreach service in Suffolk gets approximately 108 referrals per month. 34% of referrals come from the MASH and 92% of all cases we for female service users. The most referrals come from the west of the county and the largest type of support offered by outreach is intensive support.
-  There are currently three refuges operating in Suffolk, Bury St Edmunds, Ipswich and Lowestoft. Within those 29 refuge bed spaces are provided for adults (there are additional ones for children) which has an average occupancy rate of 87%.
-  The Independent Domestic Violence Advice (IDVA) service referred an average of 159 cases per month totalling 1912 cases in 2017. The highest volume of referrals come from Ipswich (35%) and 64% of service users were White British, 89% of service users were female and 88% of referrals were from the police Domestic Abuse team.
-  MARAC is currently seeing approximately 130 cases a month across Suffolk. 80% of referrals come from the police Domestic Abuse Team, 92% of victim referrals were female and 33% of victims were aged between 21 and 30 years old.

## **Commissioned Services – what is currently available in Suffolk?**

There is a huge amount of energy, enthusiasm and commitment to deliver across the VAWG agenda in Suffolk. Appendix C outlines some of the excellent work undertaken by partners in the last year, putting us in a good position to build on, enhance and expand going forward for the duration of the strategy 2018-21.

### **Independent Domestic Violence Advisor (IDVA)**

A countywide service provides support for 'high risk' adult victims of domestic abuse. Advisors work in partnership with statutory and voluntary services which supports victims, facilitating access to relevant services and information as well as completing risk assessments and safety plans.

The current service is commissioned by the Suffolk Police and Crime Commissioner and commenced in February 2015, it comprises 11 equivalent full-time members of staff and a county IDVA manager.

The service is currently being recommissioned in parallel with the Outreach Service. The new service will commence 1 October 2018 for up to five years.

### **Domestic Abuse Outreach Service (DAOS)**

The Outreach Service provides an accessible service across Suffolk for individuals and families experiencing domestic abuse to receive appropriate information, support and interventions. And in doing so, maintain their safety, enable them to recover, rebuild stability, become more resilient and develop their personal wellbeing. High risk cases are referred to the IDVA service, medium and low risk will be managed and case worked where appropriate.

The service is currently commissioned by Suffolk County Council and is being recommissioned in a parallel procurement process with the PCC's Office. The new service will commence 1 October 2018 for up to five years.

### **Domestic Abuse Refuge**

Suffolk County Council commission the three Women's Refuges in Suffolk located in Bury St Edmunds, Ipswich and Lowestoft. The service provides refuge for female victims and their families fleeing Domestic Abuse. During 2016 Suffolk Refuges provided sanctuary for 141 people feeling abuse from both inside and outside the county.

### **Specialist Domestic Abuse Refuge**

Suffolk County Council and the seven District and Borough councils are piloting a project to make 23 bed spaces available across Suffolk for victims of Domestic Abuse available for women who are not eligible for support through the existing refuges. This could be due to substance dependency, mental health issues or they may have a male child over the age of 16 which would prevent them from accessing refuge. There is also a bed space available for a female victim who has no recourse to public funds. The specialist refuge is offered alongside Domestic Abuse and Housing Options support.



### *Support for survivors of childhood sexual abuse - **Survivors in Transition***

This specialist service is currently responding to over 800 calls in the last year. Men are the most frequent users of this specialist service which is attributed to the massive media presence of CSE (Child Sexual Exploitation) and a confidence in male victims to come forward and ask for help.

The service is based in Ipswich but also has hub locations in Bury St Edmunds and Stowmarket (because of the demand) but will also travel to reach people that are unable to reach these locations for an initial assessment. The service will take referrals from anywhere and sometimes these are from out-of-county victims that may have found their service online.

The service is currently operating at capacity and relies heavily on the work of specialist, trained volunteers. There can be a waiting list of approximately 80 people for the SiT service however they try to flex their service response in innovative ways to see as many people as possible without compromising quality. On average victims tend to have approximately 15 sessions of therapy at a frequency of one session per week.

40% of their referrals come from the Norfolk and Suffolk Foundation Trust with the majority of others coming from Adult Social Care (Suffolk County Council), Suffolk Constabulary and the SARC.

All of the victims SiT see have at one point or another been in contact with other services before seeking help from SiT. Many of the victims also present with a multitude of cross cutting issues which always make their cases complex and unique.

### **Support for children and young people who have reported being sexually abused - *Fresh Start New Beginnings***

This specialist service works mainly with children but they work with people up to the age of 21. When children are being abused at a very young age the service works with the parents. FSNB are based in Suffolk but also work in Norfolk (Norfolk County Council) and North Essex as these areas have asked the service to operate in these locations.

They have a central location in Suffolk but also work flexibly to work out of other public and voluntary facilities to take care to the victims. All initial referrals must be made by a professional however after the first referral the victim may self-refer to the service. The service takes a holistic approach to therapy, working often with sibling and the parents.

The service is half funded by the Suffolk CCGs and other funding comes from sources like the PCCs office, Comic Relief and others.

Most referrals for the service come from Children and Young People's (CYP) service within Suffolk County Council, Child Mental Health Services, Health and the Suffolk SARC. Most adult referrals are self-referrals after the victims has already been in the service as a child.

The service recognises that it is more difficult for young boys and men to report sexual violence and as a consequence this group is likely to be hugely underreported to agencies.

Demand for the service is within capacity at the moment but there is room for expanding the service into other areas of Suffolk.

## Support for survivors of rape and sexual abuse - ***Suffolk Rape Crisis***

This specialist service works with women from the age of 13 and over when they have been victims of rape. Demand for the service mainly comes from Ipswich (approximately 60%) St Edmundsbury (20%) and Lowestoft (20%) and is focused on Suffolk as other Rape Crisis services are available in other counties.

The service works with victims for approximately 25 weeks of counselling with a training professional. They also offer pre-trial therapy with the understanding of the victim that all notes are available to the courts within this time.

Funding for this service mainly comes from the Ministry of Justice, Suffolk Police and Crime Commissioner and the Big Lottery. 45% of referrals comes from the ISVAs which are part of the SARC.

With the 25 weeks of counselling, which provides a very high-quality service, Suffolk Rape Crisis currently see approximately 90 women per year. The demand for the service in Suffolk does not match the current level of funding available to the service and there are about 55 victims on the waiting list for the service.

The service does go into schools in Suffolk to raise awareness of Sexual Violence in workshops and they also offer support to the Schools 6 months after the training to make sure there is a connection between the training and the service.

Nationally, Rape Crisis is currently developing more tools for victims to engage which includes online services, funded by the National Lottery which will include chat rooms with practitioners, emotional support and online self-help therapy.

The service is about to trial drop in sessions and are looking to explore the possibility of offering the service to men in the future. The service is also looking at working with BME organisations to be able to be able to promote the service to a wide range of communities.

## **Sexual Assault Referral Centre**

The Sexual Assault Referral Centre (SARC) provides a one-stop location, offering medical care and emotional support to any victim of sexual assault. Specifically, when victims of sexual assault first visit the centre a medical examination can be undertaken to gather as much physical evidence as possible.

The SARC is based in Ipswich but covers the whole of Suffolk. All medical assessments must be done at the specialist centre in Ipswich but subsequent support and initial ISVA assessments will be done in a safe place of the victims choosing.

Support to victims is assessed on a case by cases basis but ISVA support is given for approximately a year. In some cases, support can be given for up to three years and this is dependent on police processes, the court process and input from social care.

Anyone can refer to the SARC including self-referrals and Independent Sexual Violence Advisors (ISVAs) are allocated case by case.

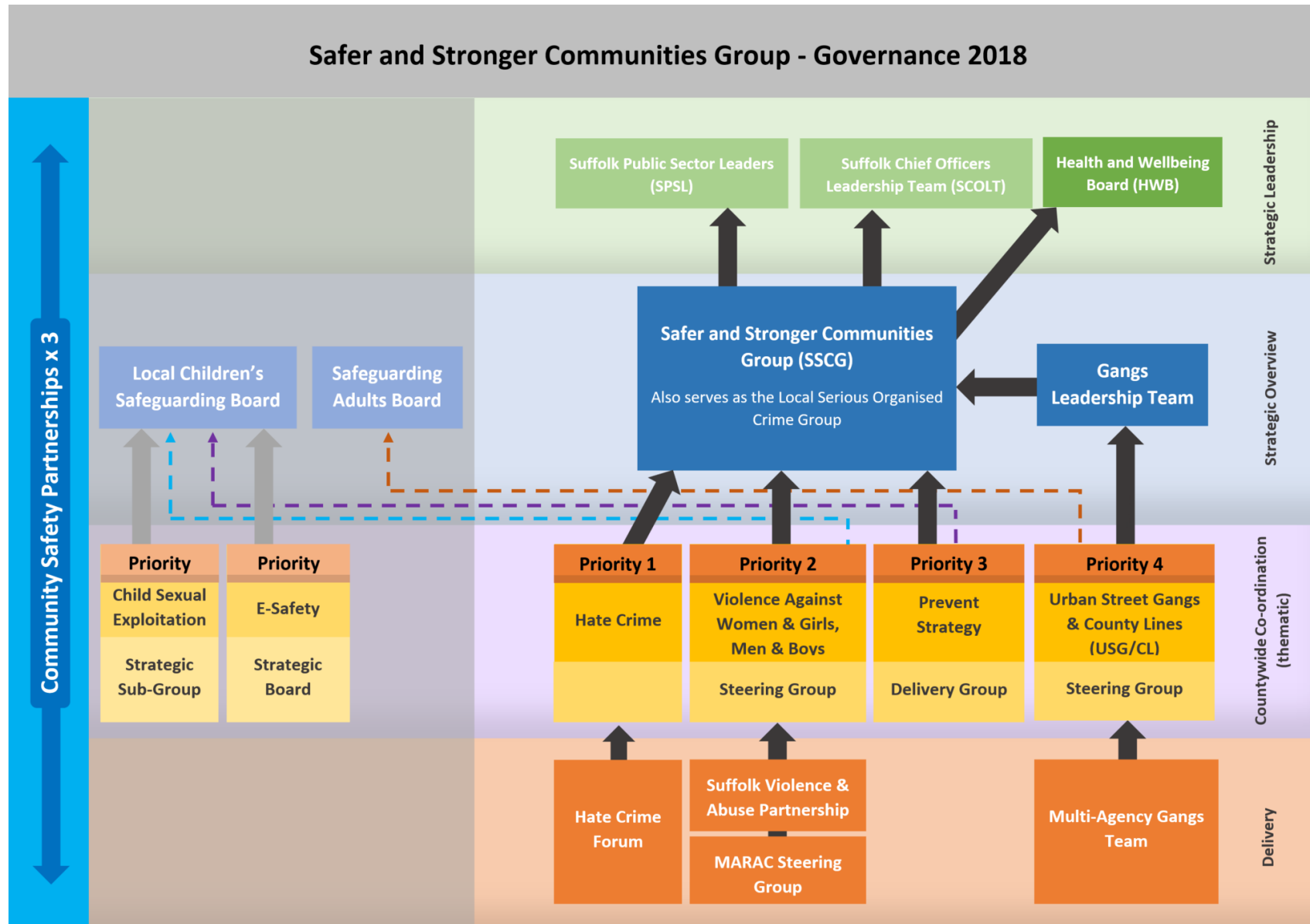
Many of the victims the SARC see have mental health issues which need to be considered within the care that is provided. There is an ambition in the SARC that all ISVAs are upskilled to be able to provide basic mental health assessments and treatment.

## 2018-2021 Action Plan

The VAWG action plan brings outstanding actions from previous plans, new actions and identified gaps into a single plan that all partners can contribute to. It will identify actions and activity that need to be undertaken to achieve our agreed objectives. It will capture performance and progress quarterly, providing ownership and accountability for the things that are going well, for those areas that need improvement and new areas that may arise as the threats and vulnerabilities change.

Suffolk Violence Against Women and Girls Action Plan							
Vision		Ensure that victims and survivors of abuse in Suffolk are Safe and Supported / To reduce the likelihood and personal impact of becoming a victim of VAWG in Suffolk					
Key Objectives	1	Developing a shared and richer understanding of current and emerging VAWG threats					
	2	Developing the capability and capacity of a) early intervention, b) prevention and c) crisis services.					
	3	Building and draw upon an evidence base and best practise when framing our strategies and plans.					
	4	Developing the ability of both front-line staff and the system to recognise, record and respond to victims of VAWG.					
	5	Ensuring the commissioning of services is coordinated and that efficiency and effectiveness is challenged through evaluation and victim's voice.					
	6	Developing clear links with partners to understand how the wider VAWG system can influence and add value to the criminal justice response.					
Themes	Ref	Action	Lead agency/owner	Resources	Measure + Completion Date	Update on action [include date of update]	RAG
Commissioning	1	To put in place joint commissioning arrangements for Domestic Abuse Services in Suffolk by September 2018.	SCC / OPPC				
	2	Establish who is funding what in the Suffolk VAWG System and make the most of the envelope of resources available in Suffolk					
Insight	3	Develop a minimum data set of useable data to inform commissioners, practitioners, and decision makers to improve services. Use Police Data as the example of best practice					
	4	Understand the nature and scale of Modern Slavery (adult exploitation and prostitution) in Suffolk.					
	5	Take every opportunity to ensure that the victims voice is heard and their experiences help to shape the provision of services					
Prevention & Education	6	Riase awareness of VAWG. Specifically, what it is, how to identify it and how to report it and get help.					
	7	Encourage and support employers within Suffolk to adopt Domestic Abuse and Sexual Violence Policies for their organisation.					
	8	Establish a Domestic Abuse Community Champions network including opportunities for regular update training and information sharing.					
	9	Work with partners to start proactive targeted work with marginalised communities in Suffolk.					
	10	Understand the impact and take advantage of measures in the Homelessness Reduction Act to support victims of abuse.	District and Borough councils				
	11	Ensure that the effect of Domestic Abuse on children is appropriately identified and addressed	LSCB				
Coordination and Communication	12	Develop a Suffolk coordination centre to provide clear pathways to support as well as helping us to understand more about VAWG in Suffolk.					
	13	Broaden the Suffolk Domestic Abuse Partnership to include the wider VAWG work, feeding recommendations into the VAWG Steering Group as the strategic lead.					
	14	Professional support training to be embedded as part of SDAP, ensuring that as learning from Suffolk Domestic Homicide Reviews are highlighted.					
	15	Work across the system to ensure that theMulti Agency Risk Assessment Conference (MARAC) is efficient and effective.					
Protection and Justice	16	Support DA victims through the court system.	Norfolk and Suffolk Criminal Justice Board				
	17	Develop clear links with the partners to understand how the wider VAWG system can influence and add value to the criminal justice response.					

## Appendix A – Suffolk SSCG Governance Chart



## Appendix B – VAWG Steering Group Terms of Reference and Membership

### Suffolk Violence Against Women and Girls (VAWG) Steering Group Terms of Reference - February 2018

#### 1. Remit

VAWG strands as defined by the Home Office are;

*Domestic Abuse, Female Genital Mutilation (FGM), Forced Marriage, Honour Based Violence, Prostitution and Trafficking, Sexual Exploitation, Sexual Violence and Rape.*

*\*The Steering Group has taken the decision to remove Faith Based Abuse as there is no evidence to suggest that this is an issue within Suffolk. Sexual Harassment has also been removed as it falls within other identified strands of VAWG.*

The Steering Group recognises that there is a disproportionate impact on women and girls, but that men and boys are also affected by these issues.

#### 2. Overall aims:

To co-ordinate and develop quality services to effectively meet the needs of Suffolk residents. These include direct service provision to VAWG, victims/survivors, perpetrators, and their children, holding abusers to account and work to reduce the tolerance of VAWG issues amongst the public.

The responsibilities of the VAWG Steering Group will include the following:

- To co-ordinate a System response to prevent violent and abusive behaviour within intimate partner, former partner, and family relationships in Suffolk by working with victims and perpetrators.
- To review priorities and to make recommendations regarding policy and practice to the Suffolk Health and Wellbeing Board via the Suffolk Safe and Strong Communities Group.
- To raise awareness and understanding of VAWG amongst the public with the aim of reducing its tolerance of violence towards women and children and to educate and inform young people, to enable them to construct and maintain relationships built on trust and respect.
- To identify gaps in service provision and make recommendations for the development of services in Suffolk to improve the effectiveness of services in providing protection and support to people experiencing or affected VAWG, including children in households where such abuse is taking place.

#### 3. Suffolk VAWG Strategy

##### Vision

To reduce the likelihood and personal impact of becoming a victim of VAWG in Suffolk

##### Strategic Objectives

- By 2021 we want to reduce the occurrences of VAWG in all its forms by:
- Developing a shared and richer understanding of current and emerging VAWG threats

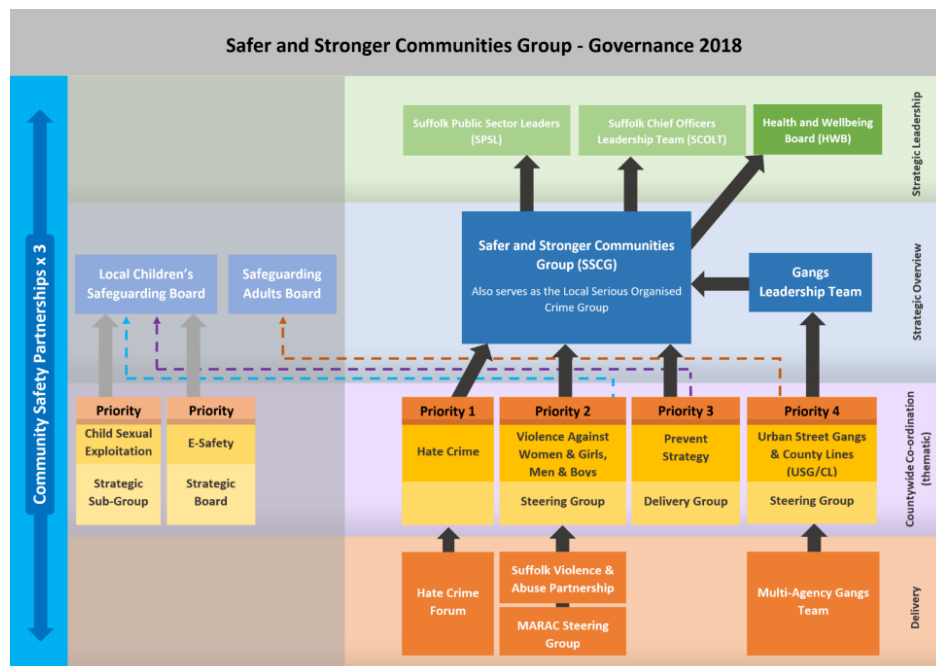
- Developing the capability and capacity of a) early intervention, b) prevention and c) crisis services. Ensuring a focus on perpetrators as well as survivors.
- Building and draw upon an evidence base and best practise when framing our strategies and plans.
- Developing the ability of both front-line staff and the system to recognise, record and respond to victims of VAWG.
- Ensuring the commissioning and use services is coordinated and that efficiency and effectiveness is challenged through evaluation and victim's voice.
- Developing clear links with partners to understand how the wider VAWG system can influence and add value to the criminal justice response.

#### 4. Membership

- Membership will include key experts from organisations in the Suffolk System who can positively affect the VAWG agenda (commissioners).
- Members will be responsible for cascading and communicating information to their colleagues.
- Members will be responsible for seeking approval from their respective organisations to progress actions agreed at the steering group.
- Agenda items from members of the Steering Group can be requested 14 days in advance of meetings.
- The Steering Group is a non-decision-making body.

#### 5. Governance

- The Steering Group reports to the Suffolk Safe and Strong Communities Group (SSCG) which is the forum in which discussion and co-ordination for 'community safety' matters at a strategic level takes place. The Steering Group supports the work of the SSCG to co-ordinate VAWG issues across the various partnerships, committees and forums. It provides governance and scrutiny to all the partners delivering on VAWG work.
- The Steering Group will form time limited steering and sub groups for specific projects, consultations etc. when required.
- The Steering Group meets every three months.



## **Violence Against Women and Girls (VAWG) Steering Group - Membership**

Gangmasters and Labour Abuse Authority (GLAA)

Senior Health Improvement Commissioner, Suffolk County Council

Adult Safeguarding Lead, Clinical Commissioning Group

Community Safety Lead, Suffolk County Council

Deputy Chief Executive, Office of the Police and Crime Commissioner

Head of Protecting Vulnerable People, Suffolk Police

Senior Probation Officer, Probation Service

Families and Communities Manager, West Suffolk councils

Joint Head of Trading Standards, Suffolk County Council

Head of Communities, East Suffolk councils

LSCB & LSAB Manager, Suffolk County Council

Head of Adult Safeguarding, Suffolk County Council

Head of Localities and Partnerships, Suffolk County Council

Head of CPY Health Improvement, Suffolk County Council

### **VAWG Steering Group Chair**

Detective Chief Superintendent, Safeguarding and Investigations, Suffolk Police

Strong and Safe Communities, Mid Suffolk and Babergh councils

Primary Care Safeguarding Lead, Clinical Commissioning Group

Area Commander, Suffolk Fire and Rescue Service

Interim Head of Safeguarding CYP, Suffolk County Council

Community Safety Manager, Ipswich Borough Council

Head of Youth Offending, Suffolk County Council

Business Manager , Norfolk and Suffolk Criminal Justice Board

Operations Director, Mental Health and Learning Disabilities, NSFT



## Appendix C - Current activity relating to VAWG

### Specialist Refuge

23 specialist satellite refuge beds are being established across the county, following a successful bid for DCLG funds. The satellite refuge will provide sanctuary for victims fleeing domestic abuse who are not able to access refuge due to complex needs around mental health or substance misuse. There is also a bed space being hosted by Lighthouse Woman's Aid in Ipswich for victims who have no recourse to public funds. Joint advisory groups are being established in East and West Suffolk to ensure coordinated referral routes and care pathways.

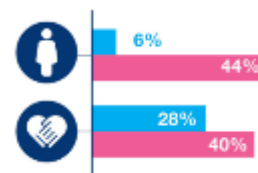
### Multi Agency Risk Assessment Conference (MARAC)



A strategic review of the Suffolk MARAC has taken place with the support of SafeLives. The review saw peer reviews take place for the three Suffolk conferences along with a representative's questionnaire and a development afternoon. The review highlighted a number of areas where efficiency could be improved as well as identifying a need for training and strong governance. The MARAC Steering Group are progressing the recommendations of the review and will report back to the VAWG Steering group.

### System Data

The Suffolk Domestic Abuse Partnership is looking at what Domestic Abuse data we hold within the Suffolk System. The aspiration is to draw up a common data set which will provide us with a richer picture of Domestic Abuse in Suffolk. Early work highlights an opportunity where data collected via Citizens Advice and the Early Help teams can be layered and mapped which may highlight some hot spot areas in the county.

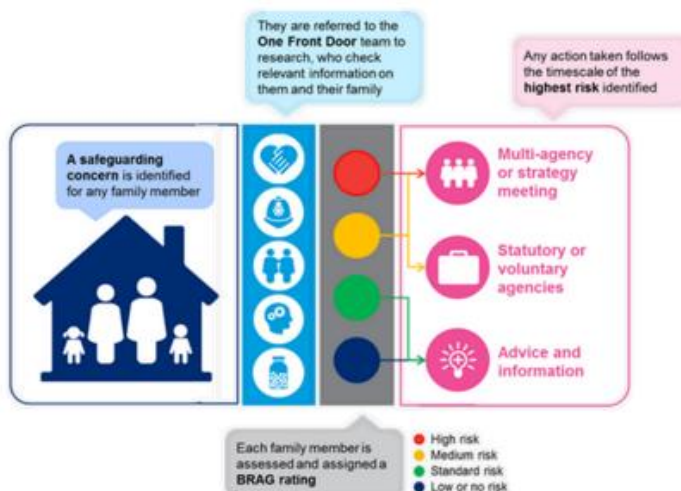


### Communication

There is a new SDAP newsletter which will be published quarterly alternating with the SDAP meetings and help to coordinate activity across the county.

### Target Hardening

£20,000 has been committed from partners who have pooled funding to develop a countywide process for securing the homes of high risk victims. External funding is also being sought and Housing Associations across Suffolk have been approached for their support in the form of a financial contribution to the pot. A working group has been established to develop the assessment and referral processes.





## **Sex and Healthy Relationship Education**

Public Health at Suffolk County Council have established a 'Reference Group' of interested parties to consider how as a system Suffolk can support schools to implement the new statutory guidance due to be in place in September 2019.

## **White Ribbon Campaign 2017**



This year Suffolk County Council have teamed up with a wide range of partners including Suffolk Football Association, Suffolk Sport, Ipswich Town Football Club, BBC Radio Suffolk, Suffolk Constabulary and the Suffolk Police and Crime Commissioner to support the campaign.

The White Ribbon Campaign is aimed to stop domestic violence against women and encourages men to take a share of the responsibility in putting an end to abuse. The White Ribbon Annual Campaign is built on this premise giving a consistent message that wearing a white ribbon makes it clear that domestic violence and abuse against women should never be condoned.

## **Multi Agency Domestic Abuse Training**

Programme of Multi-Agency Training in place which includes workshops on FGM, HB, FM and MDS and has been delivered throughout the year. Over 100 practitioners are already booked to attend.

Suffolk Health and Wellbeing Board have agreed the establishment of a Domestic Abuse Champions Network approach to training which will see a long term, cascaded solution to training.

Multi Agency training event held in May 2017 to consider the Domestic Homicide Review process and learn how findings can be embedded in service delivery. DHRs to be a standing item on both the SDAP and VAWG Steering Group Agenda to ensure learning.

## **SafeLives One Front Door**

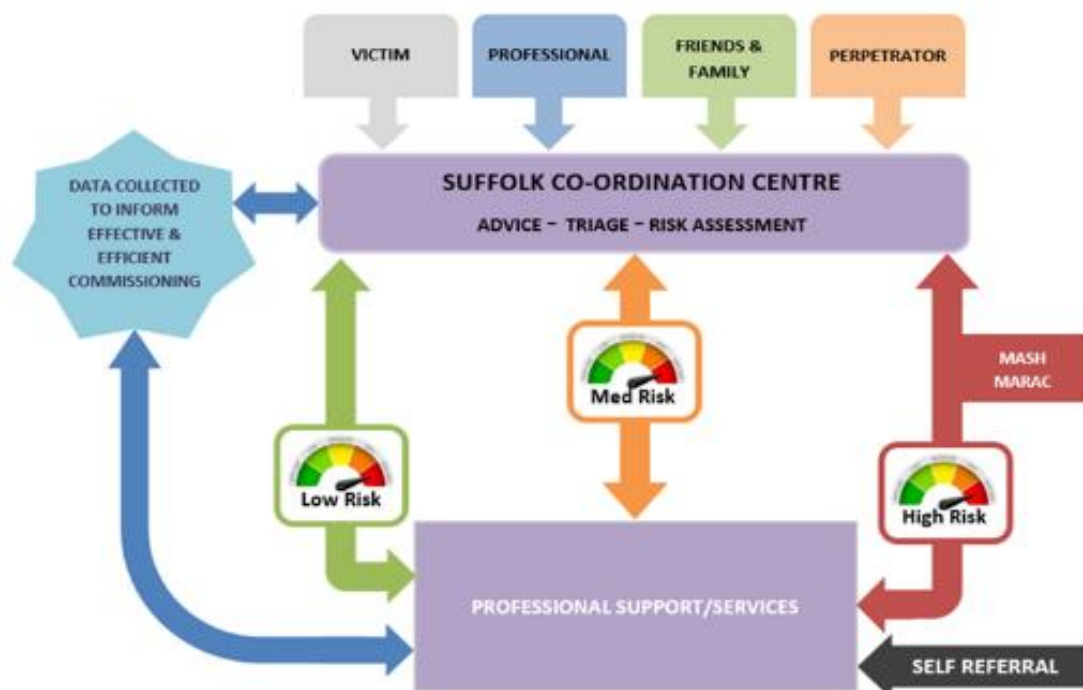
The national charity SafeLives continue to support the delivery of the 'One Front Door' pilot project with Suffolk Multi Agency Safeguarding Hub (MASH). The project aims to identify and safeguard vulnerable individuals at the earliest opportunity; creating an integrated pathway and response for all safeguarding concerns, for individuals and whole families.

The pilot introduces the first step of the diagram below, integrating the child safeguarding framework and domestic abuse response:

## **Suffolk Domestic Abuse Coordination Centre**

There remains both a need and an aspiration to establish a Domestic Abuse Co-ordination Centre for Suffolk which will map people through the system to ensure they get the right service at the right time as well as gathering essential information in order to inform future commissioning.

A funding application submitted to the Home Office Violence Against Woman and Girls (VAWG) Transformation Fund in early 2017 was unsuccessful but work will continue to source alternative funding to progress the work. Research currently being undertaken by Suffolk Police to map victim journeys will help to inform this work.



## Suffolk DHR Guidance Event

An event held on the 26th May 2017 outlined the approach being taken in Suffolk in meeting the Domestic Homicide Review statutory requirement. Over 100 people from across the system came together to hear from Independent DHR Chair Gary Goose MBE and go through both national and local learning and local revised guidance. At the time of this event, there were three published DHR and two underway in Suffolk and since writing this report, more homicides have occurred.

## Domestic Abuse Champions Network

In July 2017 the Suffolk Health and Wellbeing Board agreed a Domestic Abuse Champions model.

The proposed programme will be developed in-house or delivered alongside our local VCS partners, rooted in a whole community response. It is a model which trains front line staff but looks to replicate a programme currently being delivered in Norfolk. The Norfolk Domestic Abuse Champions Network is a network of multi-agency professionals and community champions with free training for people to recognise domestic abuse and respond to it appropriately. Options for resourcing the network are currently being explored.

## **Suffolk Domestic Abuse Partnership (SDAP)**



The SDAP has become an informal space where practitioners and partners can share best practice and coordinate a system wide response to Domestic Abuse.

The Partnership has recently been widened to include partners organisations who provide support for victims of Sexual Violence and will be the place where all VAWG strands are discussed at an operational / delivery level.

## **Suffolk Violence Against Woman and Girls (VAWG) Steering Group**

The Home Office National VAWG Strategy is a good fit with what Suffolk is trying to achieve in relation to Domestic Abuse, but this is acknowledged as just one of the ten 'strands' of crime that falls into this category of offences, as defined by the Home Office.

There are obvious linkages and benefits of tackling the issues together as many victims often find themselves subjected to one or more of these offences. In this regard, Suffolk has set up a multi-agency VAWG Steering Group to bring together the skills, expertise, and resources from across the Suffolk system to look at the whole VAWG agenda rather than issues in isolation.

## **Commissioning Services for Domestic Abuse**

In-depth research has been conducted over the last two years to develop a better understanding of the effectiveness of services across the county. In the light of our research, Suffolk County Council and the Police and Crime Commissioner feel that it is important that vulnerable individuals who are experiencing domestic abuse receive specialist support, and we are committed to ensuring services remain available to victims despite the current financial challenges.

SCC and the PCC have agreed to work together to commission the Domestic Abuse Outreach Service and the Independent Domestic Violence Advisor Service which will commence following the conclusion of the current services in September 2018. The aligning of these procurement processes will help both agencies to enhance the services offered to victims of domestic abuse, so they can offer the right services at the right time, avoiding duplication and making the best use of the available resources.

## **Modern Slavery and Adult Exploitation**

The Suffolk Violence Against Women and Girls Steering Group has commissioned the University of Essex to carry out a research project and agreed that members of the steering group need to share information with University of Essex relating to their organisation in order to gain a greater understanding of the issues.

## **Violence Against Women and Girls Self-Assessment**

The Suffolk VAWG steering group has designed and conducted a self-assessment tool which has been used to set a baseline of knowledge around each strand of the National VAWG strategy and its associated National Statement of Expectations. This self-assessment tool is now used at each steering group meeting to give an update in learning and possible changes in to VAWG work in Suffolk.

## PCC Commissioning

The PCC has invested over £3m in supporting organisations providing services to victims of domestic and sexual abuse since 2013. The following organisations were commissioned to provide services addressing Violence against women and girls (and men and boys) in 2017-18: Lighthouse Women's Aid, Bury St Edmunds Women's Aid, Waveney Domestic Violence and Abuse Forum, Compassion, Icen Ipswich (Venta Project), Volunteering Matters, Bangladeshi Support, Survivors in Transition, Suffolk Rape Crisis, and Fresh Start-new beginnings.

## West Suffolk councils

**Domestic Abuse Link Worker:** will sit within the West Suffolk Housing Team and offer support and advice to victims of domestic abuse when presenting as homeless. The post is hosted by Anglia Care Trust and funded by DCLG

**West Suffolk Domestic Abuse Forum:** meet on a bi monthly basis and cover the whole of West Suffolk. Supported by partners across a range of services. Through this forum the need for a freedom programme within the Brandon area was identified and Alumah received funding to establish the Brandon Freedom Programme.

**Additional support for specialist services:** Through the West Suffolk Community Chest grant scheme we have supported the following services within West Suffolk:

- Fresh Start New Beginnings: to provide sexual abuse support services (for young people) within Forest Heath
- Survivors in Transition – to provide sexual abuse support services within St Edmundsbury
- Suffolk Rape Crisis – to provide a counselling service within St Edmundsbury
- Women's Aid – to provide training to staff in order to establish a family support project within St Edmundsbury

## Suffolk Police Strategy

Suffolk Constabulary have a strategy that addresses Domestic Abuse which is focused on the themes of Purse, Prevent, Protect and Prepare. The detail of the strategy is available on the next page.

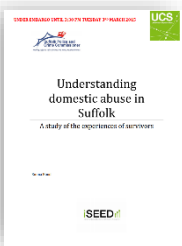
## Chief Officer Strategic Lead: ACC Kearton

*For the purposes of this Strategy, Domestic Abuse (DA) will be read to include Honour Based Abuse (HBA), Forced Marriage (FM) & Female Genital Mutilation (FGM)*

Page 45	<b>Pursue</b>	<b>Strategic Lead D.Supt PVP</b>	<b>Reduce Threat</b>
	<b>Prosecute and disrupt individuals/groups responsible for Domestic Abuse (DA)</b>		
	<ul style="list-style-type: none"><li>• Develop the capability and capacity of Suffolk Police to manage the increase in DA referrals, perpetrators and victims.</li><li>• Ensure effective operational connectivity between local Area, Force and ERSOU capabilities through TTCG processes.</li><li>• Develop our understanding of the threat and use multi agency intelligence and collection plans to identify early intervention methods.</li><li>• Maximise opportunities to capture evidence and safeguarding victims through effective use of body worn cameras.</li><li>• Ensure effective performance with regard to arrest, investigation, bail and prosecution.</li></ul>		
	<b>Prevent</b>	<b>Strategic Lead D.Supt PVP</b>	
	<b>Prevent people from engaging in Domestic Abuse (DA)</b>		
	<ul style="list-style-type: none"><li>• Work with a wide range of partners to strengthen local stakeholder engagement to raise awareness and to develop intelligence e.g law enforcement agencies, public sector, commercial sector, community leaders and voluntary sector.</li><li>• Develop a communication strategy to raise public awareness. Seek to encourage reporting and target offenders and victims.</li><li>• Maximise Suffolk Police intelligence assets to identify potential perpetrators and victims.</li><li>• Engage Safer Neighbourhood Teams to help identify victims, build confidence and encourage reporting.</li><li>• Engage foreign national volunteer network and other relevant community groups to build community engagement with hard to reach groups.</li></ul>		
	<b>Protect</b>	<b>Strategic Lead D.Supt PVP</b>	<b>Reduce Vulnerability</b>
	<b>Strengthen safeguards, increase confidence in reporting, and protect vulnerable people from Domestic Abuse (DA)</b>		
	<ul style="list-style-type: none"><li>• Strengthen the multi agency partnerships in conjunction with the MASH to protect the vulnerable.</li><li>• Ensure policy, process and practise is victim focused whilst acknowledging the greater good which may be served by victimless or hostile prosecution.</li><li>• Through multi agency partnership networks maximise provision of services that improve the quality of life of victims and associated children.</li><li>• Develop effective mechanisms to share best practice and lessons learned to safeguard and protect victims in the future.</li><li>• Develop our effective use of preventative powers including DVPN and other civil preventative measures.</li><li>• Reduce the likelihood of those living in Suffolk becoming victims of DA crimes.</li></ul>		
	<b>Prepare</b>	<b>Strategic Lead D.Supt PVP</b>	
	<b>Create effective processes and structures to improve victim identification and develop enhanced support services for victims of Domestic Abuse (DA)</b>		
	<ul style="list-style-type: none"><li>• Develop the awareness and training of SIOs, Critical Incident managers, Domestic Abuse Champions, CCR, first responders and investigators.</li><li>• Support the development of a multi-agency vision 'Suffolk Coordination Centre' for victims, families and perpetrators providing professional support &amp; commissioned service.</li><li>• Develop 'data-rich' systems including an enhanced Op Comfort process. Coordinate the effective use of analytical products.</li><li>• Develop a DA, HBA, FGM and FM strategic profile to provide comprehensive understanding of the threat, harm and risk.</li><li>• Increase our understanding of the levels of reporting and likelihood of becoming a victim</li><li>• Manage performance and build upon crime recording and NCRS compliance.</li></ul>		

## Appendix D – Suffolk research and learning

### Understanding Domestic Abuse in Suffolk



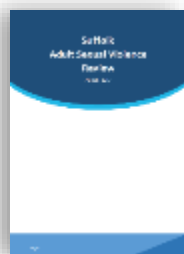
The [research](#), commissioned by the Police and Crime Commissioner, Tim Passmore and led by UCS's Senior Lecturer Dr Emma Bond, considers verbatim data drawn from individual interviews and focus groups based on the experiences of 69 Suffolk survivors (63 females and 6 males) who volunteered to take part in the study.

### Domestic Abuse Interim Review



In February 2016 the Suffolk County Council Community Safety Unit started research in Suffolk on the System of Domestic abuse. The review consulted with approximately 40 partners about current and future issues relating to domestic abuse, gaps in the current system and where parts of the system may need to change to better support victims and their families. The review identified several gaps in the system which ultimately formed the Suffolk Domestic Abuse action plan which now feeds into this strategy.

### Sexual Violence Review



In August 2017 a review of Sexual Violence was completed by the Suffolk County Council Community Safety Team which details the system of Sexual Violence support in Suffolk, the challenges those services face and makes recommendations relating the potential gaps and improvements to help support victims. The review recommendations were made into actions for partners which are now part of this VAWG strategy and associated action plan.

*"I was in an abusive relationship – I didn't recognize the patterns of escalation and the erosion of self and autonomy and those various other issues – so it was pushing and shoving as well as emotional manipulation and erosion of self and worthlessness over a ten month period. The pushing and shoving came to strangulation, throttling, biting and punching and culminated in what was for me a horrific attack on [date] and I managed to escape and get away" (Survivor)"*

*"I was scared to contact police or social services in case it made things worse" (Survivor)"*

*"Victims can make applications to be rehoused in any part of the country. I need the information at my fingertips to make quick decisions on housing provision for people." (Practitioner)"*

*"you need to educate people about what a healthy relationship is and what it's not, the emphasis shouldn't always be on being a victim, what about educating to recognise what a perpetrator is rather than a victim" (Practitioner)"*

*"I have lost everything since I came out with it (Sexual Violence) but the real benefit is that freedom, I haven't got that nagging guilt or shame or anger" (Survivor)"*





# A local police service for Suffolk's future







## Introduction

Suffolk Constabulary must continue to adapt if it is to respond to rapidly increasing demand and the needs of the communities it serves. Understanding what the public wants and showing police have listened are vital components in how we move forward. Decisions have to be made, some of which are fine judgments, about the composition of the constabulary's future workforce. These have led to proposed changes to Suffolk's safer neighbourhood teams (SNTs). Through restructuring the way we work and looking at the best use of our resources we are proposing to move 104 police officers into our SNTs.

As part of the restructure we are looking to reduce the number of police community support officers (PCSOs). This proposal would enhance the resilience of the local policing capability and ensure the right resource is in the right place at the right time. The aim is to establish an effective workforce mix focussing on early intervention and prevention, improve dedicated proactive policing resources, ensure visibility and accessibility, and deliver the Police and Crime Plan.

## Chief Constable Gareth Wilson



"Local policing is the bedrock of our service. We continually listen to what the public tell us and appreciate people's desire to see as many officers as possible in their communities. We also have to address the areas where our demand is increasing and respond to them.

"This has left us with difficult choices to make. However, I am convinced that moving more than 100 police officers into our SNTs would ensure we are able to effectively meet the challenges we face now and in the future."

## Police and Crime Commissioner Tim Passmore



"As I meet people across the county, one thing is clear; residents want as many officers as possible on the front-line. I'm pleased to say we've listened.

"These proposals could see an extra 104 police officers moving into the Safer Neighbourhood Teams by October this year.

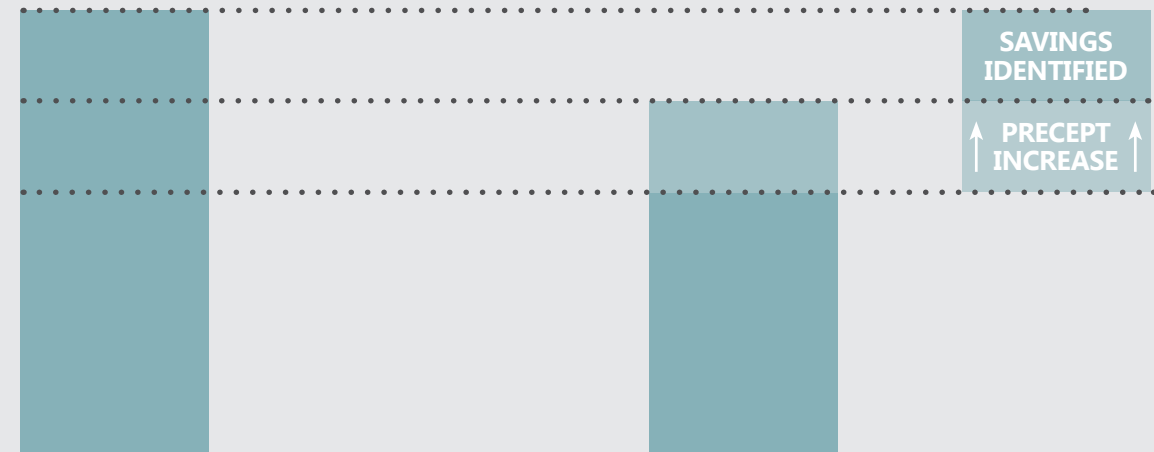
"In order to do this some police roles have been civilianised, officers have been moved from central to local teams and regrettably the number of PCSOs would reduce, but the outcome will be more officers in local policing and that's great news for Suffolk."



# Why are we still making changes?

Even after taking into account the savings options identified across the entire organisation and across those departments where Suffolk collaborates with Norfolk, the force would have still been left with a **funding deficit of £1.7M if it had not been for this year's increase in the precept.** To have found this additional saving would have needed even deeper cuts and required looking at higher-risk options being taken which would have impacted on the service provided to communities.

Whilst there has been an increase to the precept and this has created greater financial stability the constabulary is still required to make significant changes to ensure financial security and to be able to deploy our resources in a way that allows us to meet the ever-changing nature of demand.

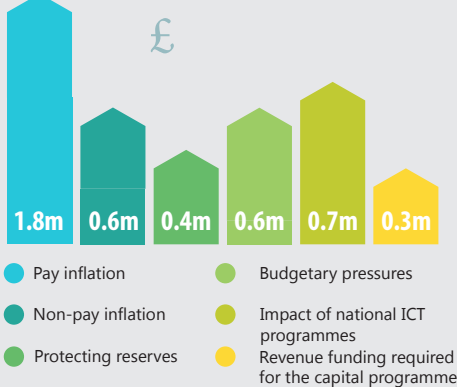


This is the amount required to continue delivering policing as it is currently.

These are the elements that affect the constabulary's starting budget, meaning savings need to be made, as detailed below.

The above graphs are for illustrative purposes only.

## Financial pressures for 2018/19 (not exhaustive)



The example pressures above are already **£1m more than the increase in precept funding.**

The agreed increase in the policing element of the council tax precept raises additional funding for the constabulary. It still leaves us needing to make significant changes to ensure we are financially secure and able to meet the changing demand and challenges.

Other budgetary pressures on the organisation, including pay inflation and inflation of goods and services together with other investments required in the capital programme, means we still need to make organisational change.

### 2018/2019

Revenue Deficit (before savings) = £2.3M

Savings will be achieved through a number of proposed changes including those outlined in this booklet.

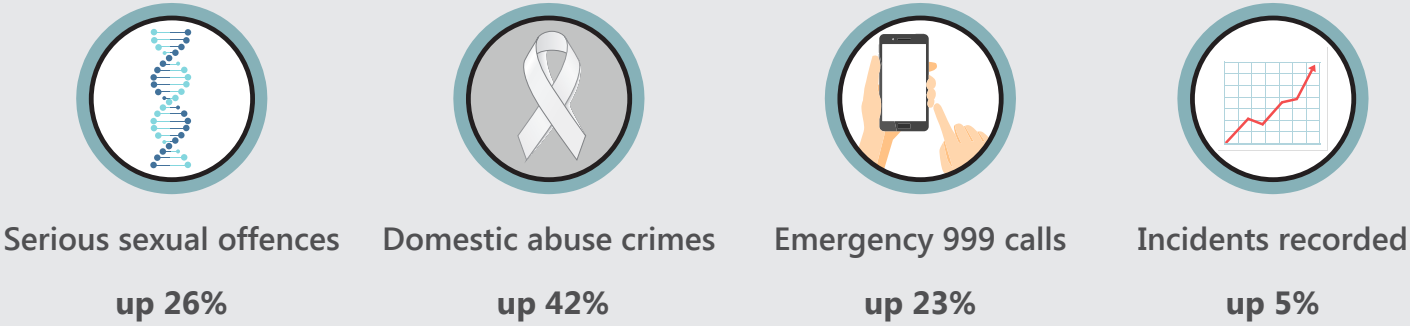
### 2021/2022

Revenue Deficit (before savings) = £7.6M

After proposed changes there is still a funding gap of £3.2M though this could change depending on a number of factors.

# Demand is up

There has been increased demand in a number of key areas since the Suffolk Local Policing Model was introduced in 2015/16.



# New and existing challenges



# What we have done so far

Since 2010 policing in Suffolk has had to operate within a challenging financial landscape. This has been against a backdrop of substantial growth in certain areas of crime and new potential threats to the county.

In 2016 the constabulary realigned its local policing model as a result of the Suffolk Local Policing Review. As part of an evolutionary process the constabulary has embraced 2025, the national policing vision for the future. Earlier this year a number of changes were made to three of the force's non public-facing departments which will allow substantial savings to be made.

In contrast the current proposed re-structuring of the constabulary's SNT model is not just about saving money. Its primary focus has always been the continuous improvement of the service Suffolk residents receive, by taking into account the feedback from communities.



# How we are looking to change

Page 50

**Business support and administration**



Decrease in admin posts as technology has enabled officers and staff to carry out tasks previously done by these roles

1 June 2018

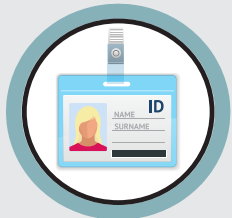
**Community Engagement Officers**



A PC for each of the nine localities to increase accessibility, engagement and communication in person and online

18 June 2018

**Civilianisation of our Public Protection Unit**



Officers replaced with police staff who have designated powers to continue effective management of offenders

Ongoing phased approach

**An effective workforce mix**



More than 100 police officers to deal with current threats and demands working as required

29 October 2018

**Introduction of link officers**



PCSOs working with partners focussing on problem-solving and intervention

29 October 2018

**Improving proactive policing**



Improved proactive policing capability with refocussed teams such as the serious crime disruption team to meet modern demand

29 October 2018

**Restructured safer neighbourhood policing**



Creation of larger, locally-based Safer Neighbourhood Teams

29 October 2018

**Neighbourhood and Partnership Teams**



Crime investigation undertaken by local officers with knowledge of local issues

29 October 2018



An effective workforce mix

As part of the planned changes there will be more police officers in SNTs and a proposed reduction in the number of PCSOs. This proposed **change recognises the challenges being faced** from county line drug dealing, youth gang violence and ‘hidden harm’ crimes such as domestic violence affecting the most vulnerable in our communities. **The training, capability and powers of a police constable will be more effective in meeting these challenges.**



More police officers to go into SNTs



PCSOs to reduce by 33 FTE to 48



Officers can be ordered to work overtime and through rest breaks

Officers have full policing powers to arrest, interview and investigate crime

Trained officers can use police vehicles with blue lights & sirens

Officers provide mutual aid in response to strategic policing requirements

Officers work shifts to cover 24/7

Officers can be posted up to 35 miles in distance or 45 minutes travel time from their home address

Officers are trained and expected to deal with a full range of confrontational situations and will be equipped accordingly to the threat



Link officers will build relationships with key partner agencies

In this role they will target high-demand and high-harm issues such as mental health

PCSOs will focus on intervention and problem solving in these key high-harm areas

Schools officers to engage with children and young people

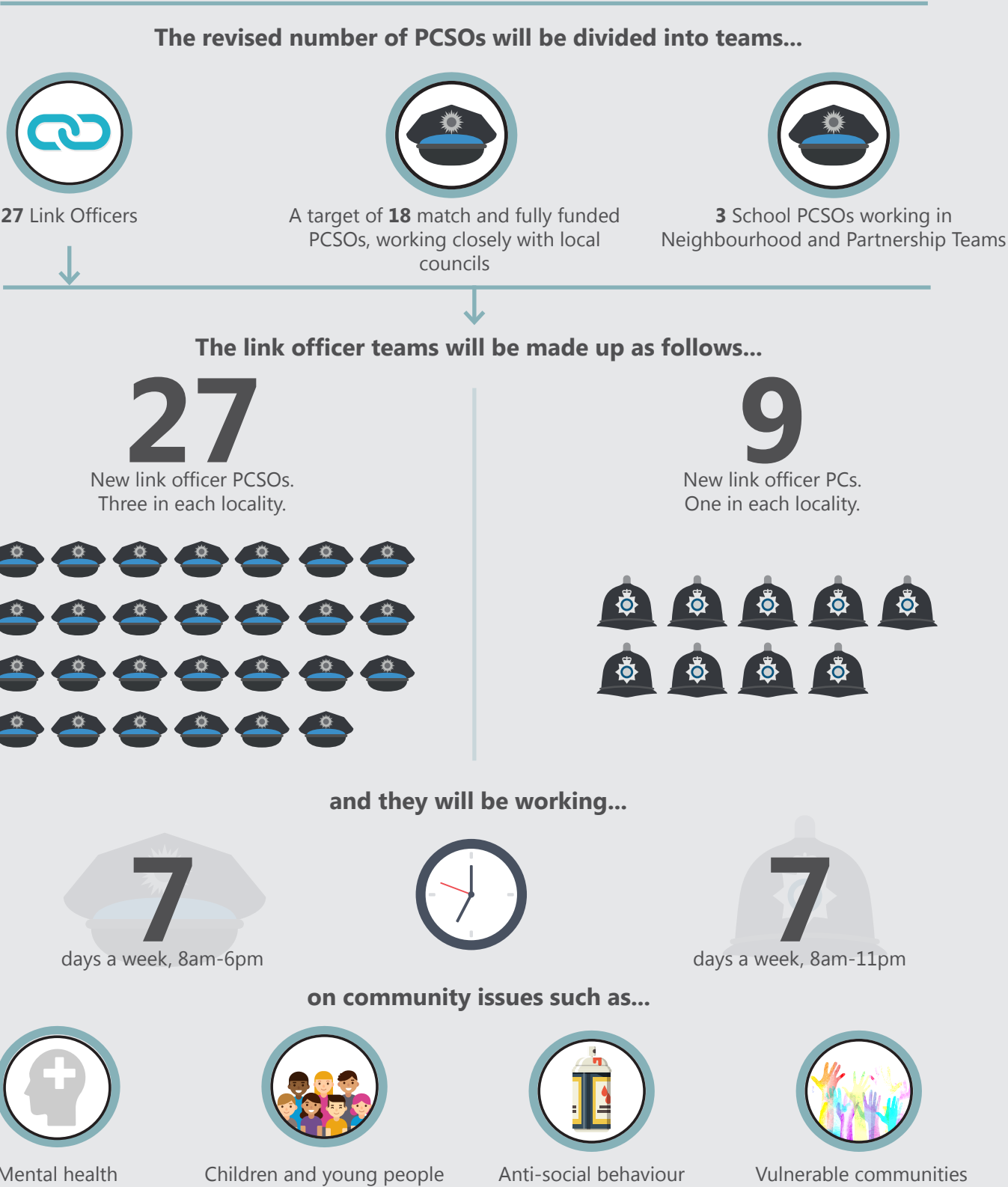
Match and fully-funded officers to continue working within communities

PCSOs will remain highly visible within communities

There is an explicit obligation for PCSOs not to be deployed where there is a clear likelihood that a confrontation will arise

Introduction of link officers

Under the planned changes, PCSOs remain an important part of the constabulary workforce. Focussing on intervention and problem-solving, 27 PCSOs will work in SNTs in a new link officer role. Within this position they will focus on issues such as mental health, children and young people and anti-social behaviour. They will be working with partner agencies and will address high-demand and high-harm issues often affecting the most vulnerable in the county. This is an extension of the work PCSOs have already been undertaking since the Suffolk Local Policing Review in 2016.

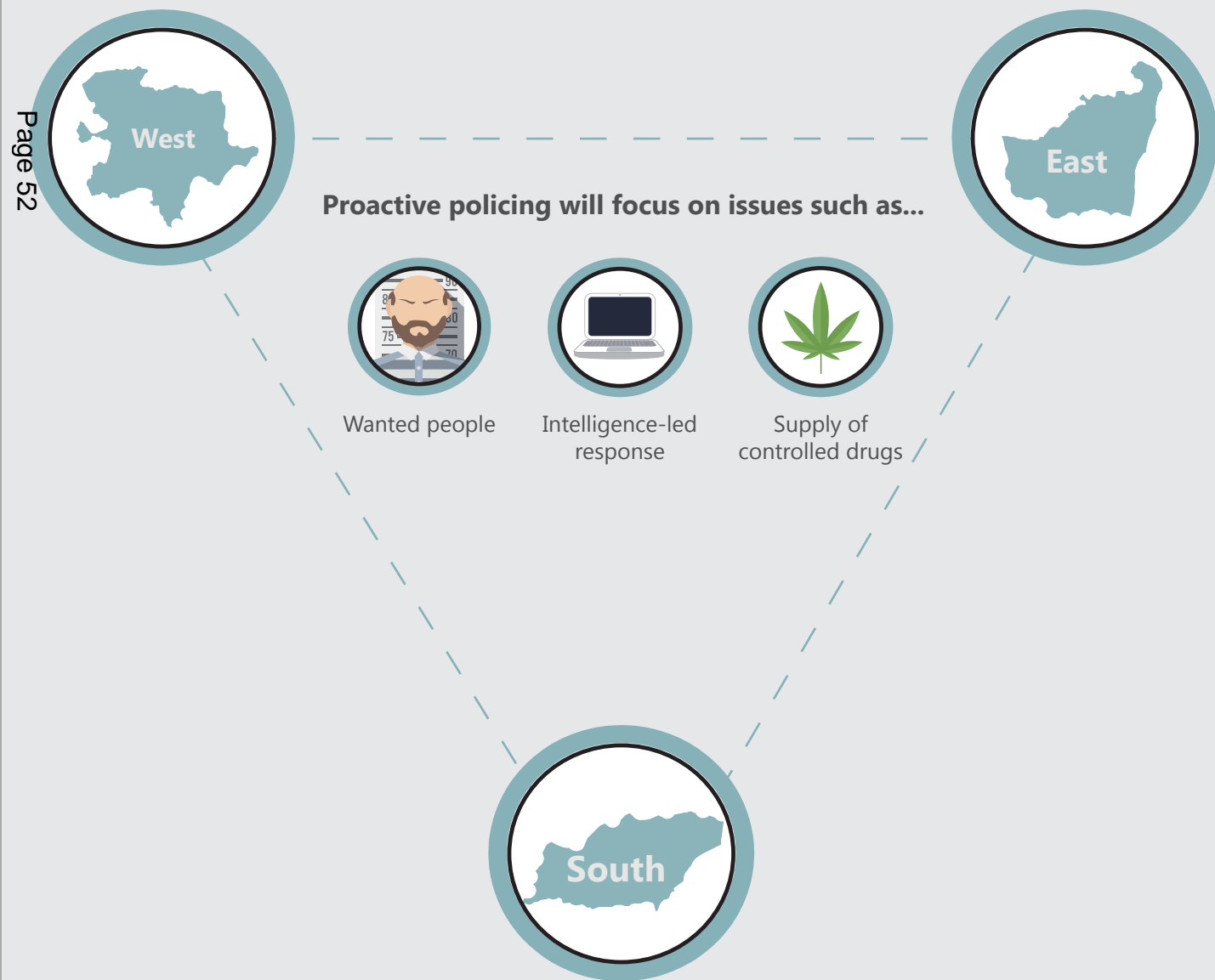




Maintaining Proactive Policing

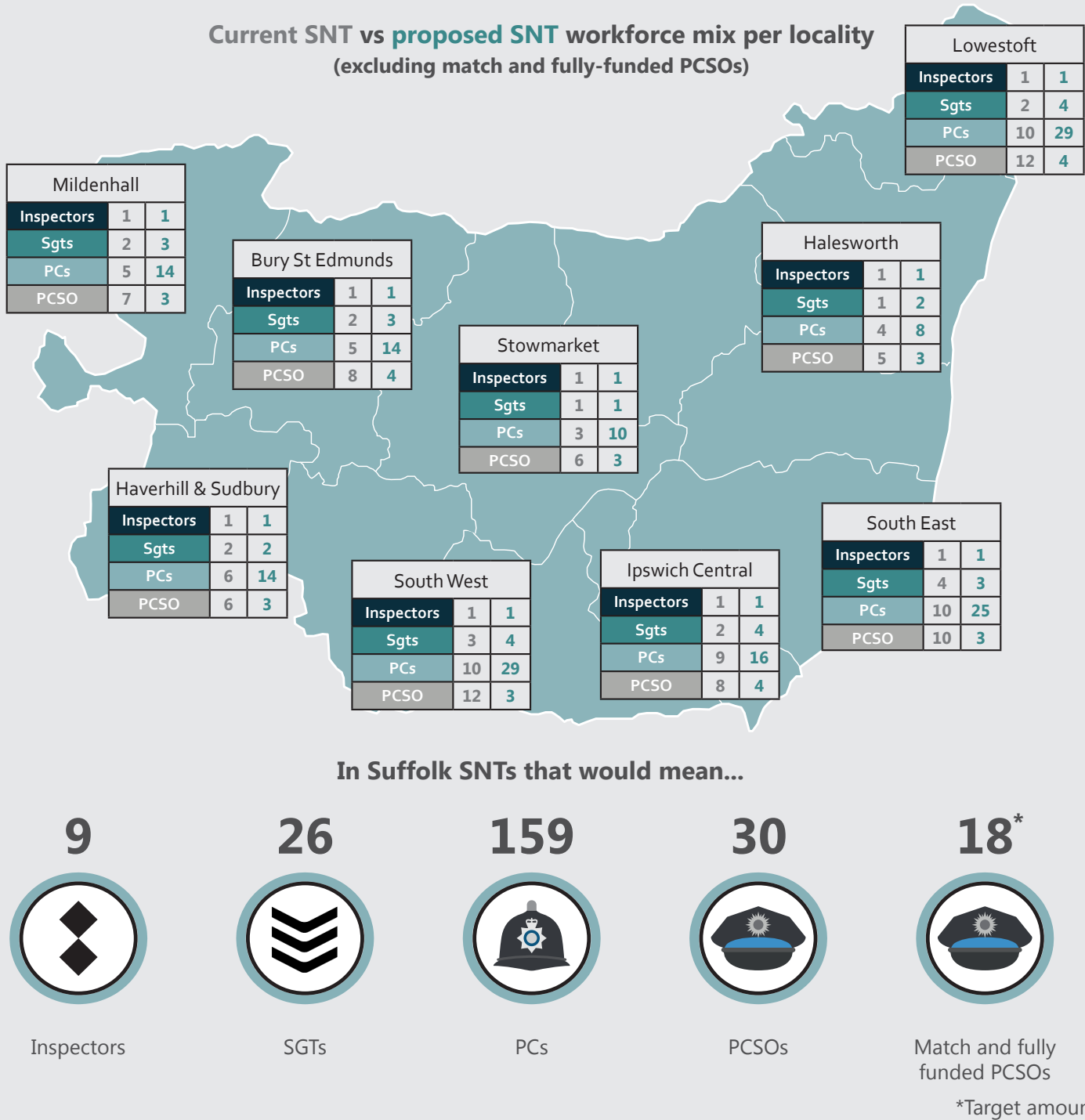
This year's decision of the Police and Crime Commissioner to increase the policing element of the council tax precept has allowed the constabulary to **maintain its commitment to proactive policing**. This will ensure the force is able to use appropriate policing tactics to **target those individuals who cause the most harm to communities**. Three geographically-based proactive teams will be retained and will support local policing or can be brought together to address wider issues affecting the county.

In addition, a county-based proactive team, named the **serious crime disruption team**, will widen its focus to **address high-threat and harm issues** including sexual violence, exploitation and the supply of controlled drugs. Police support investigators will be added to these teams to provide additional capability with digital media investigation being utilised to recognise the **online nature of much of this criminality**.



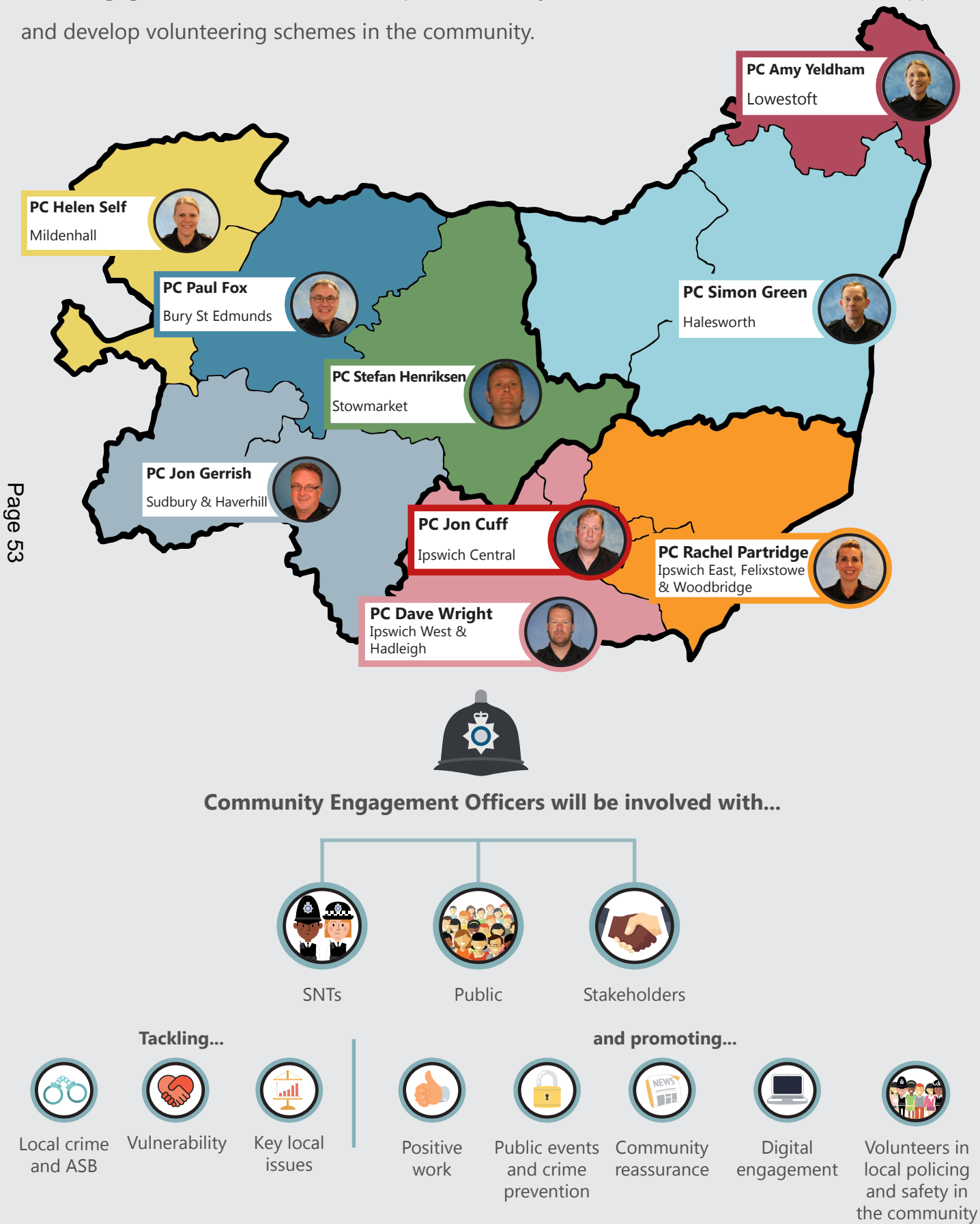
Restructure to enhance Safer Neighbourhood policing

It is proposed to move 104 police officers into SNTs, as well as civilian investigators, from centrally-based investigations and proactive teams. **The additional number of officers in SNTs would mean volume crime investigation is undertaken by those teams ensuring local officers are dealing with local issues.** While the responsibilities on the SNTs will increase, the higher number of police officers will ensure the constabulary has the right resources in the right place at the right time. Police constable numbers in SNTs will increase from 62 to 159, in the roles of SNT PCs, link officer PCs and engagement PCs. There will also be seven more sergeants. Thirteen civilian investigators will continue in their role supporting SNTs. However, there will be a reduction in the number of PCSOs.



# Community Engagement Officers

On 18 June nine community engagement officers were introduced to work with SNTs. This dedicated resource of police officers is accessible and visible to communities and will enhance local engagement. The officers will provide timely and relevant information and support, and develop volunteering schemes in the community.



# Neighbourhood and Partnership Teams

There is no longer one central community safety team. There are now **three neighbourhood and partnership teams (NPT) working within the area commands**. This change will ensure that preventive work and close links with partners is focussed locally and able to **meet the demands and challenges of communities**. The NPTs will be embedded within Safer Neighbourhood Teams.

Following a review of senior ranking roles, a number of savings have been made including the loss of a superintendent post. These savings were re-invested in an **inspector and sergeant, who will coordinate activity in line with local priorities**. They will additionally provide a force-wide operational lead for areas of policing such as licensing, rural crime and schools' PCSOs.



# Civilianisation of our Public Protection Unit

The constabulary has worked hard to ensure it has the correct blend of skills and abilities in its workforce. Where roles do not require warranted police powers, such as making arrests, the force has looked at the opportunity to **convert police officer posts to police staff**.

The constabulary has begun a carefully-phased approach to civilianise its Public Protection Unit which manages registered sex offenders in the county. This allows savings to be made without compromising the effectiveness of managing these offenders.

Offenders will continue to be managed to the highest standards by specially-trained civilian PPU officers and led by a PPU manager. This phasing-in will take place in stages to allow for a smooth operational transition and ensure the public are protected.

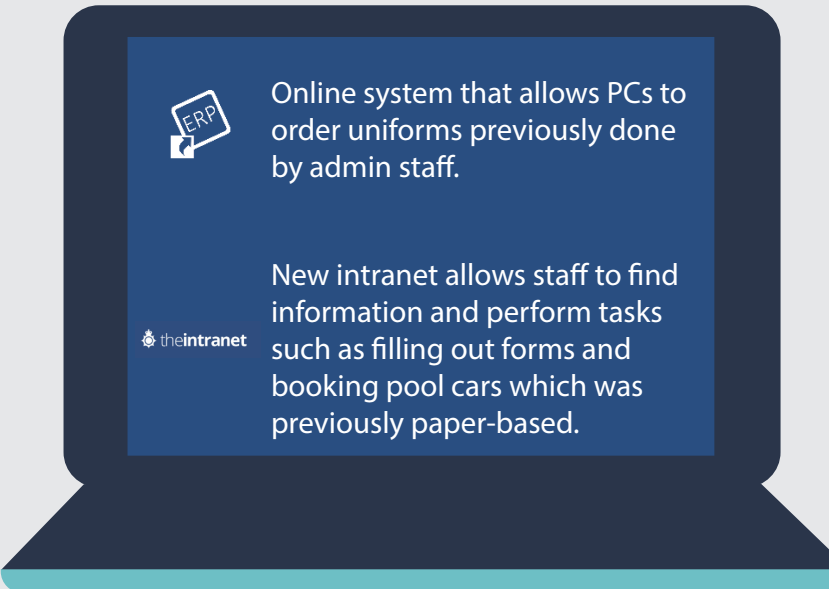


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# Business Support and Administration

In June changes were made to internal business and administrative support areas. The number of business support officers and administration clerks were reduced, therefore decreasing costs.

The new structure meets demand and makes use of the technology available, such as internal self-service administration.



# Public feedback

The Police and Crime Commissioner Tim Passmore holds public meetings during which a wide variety of issues are raised. We have used this feedback to help formulate our new local policing teams.

## You said...

We have concerns over police officer visibility

What are you doing about drug activity and associated anti-social behaviour

We want a resource that would be responsible for community intelligence, and feedback to the community any action taken

There should be a local resource that can work throughout the evenings and into the night

There is a need to work with other agencies to find sustainable solutions to challenges such as dealing with mental health issues

## We propose...

Engagement officers and more proactive policing

More police officers into local policing including link officers

Creation of Neighbourhood and Partnership teams

Creating 40 police officer posts by using some of the money currently spent on employing PCSOs to ensure we can achieve this

Link officers to work within the community, and the creation of Neighbourhood and Partnership Teams



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# Norfolk & Suffolk Victim Care

The Offices of Norfolk and Suffolk Police and Crime Commissioners, in partnership with Victim Support, launched the new joint Norfolk and Suffolk Victim Care service (NSVC) on **3rd April 2018.**



**VICTIM  
SUPPORT**



## What will the new service provide?

The service will support victims of crime to cope and recover by:

- Providing a single point of contact throughout the duration of their case;
- offering a range of services and interventions such as emotional support, advice, practical help, advocacy and onward referral to specialist services and agencies where required;
- enabling them to get the help they need, when they need it and in their preferred way, whether this is via face-to-face support, over the phone or via email;
- supporting them to navigate their way through the Criminal Justice System (CJS) - working in collaboration with CJS partners to co-ordinate services to victims from the referral stage through to when they exit the system; and
- raising awareness of, and encouraging individuals to engage with, restorative practices and interventions.

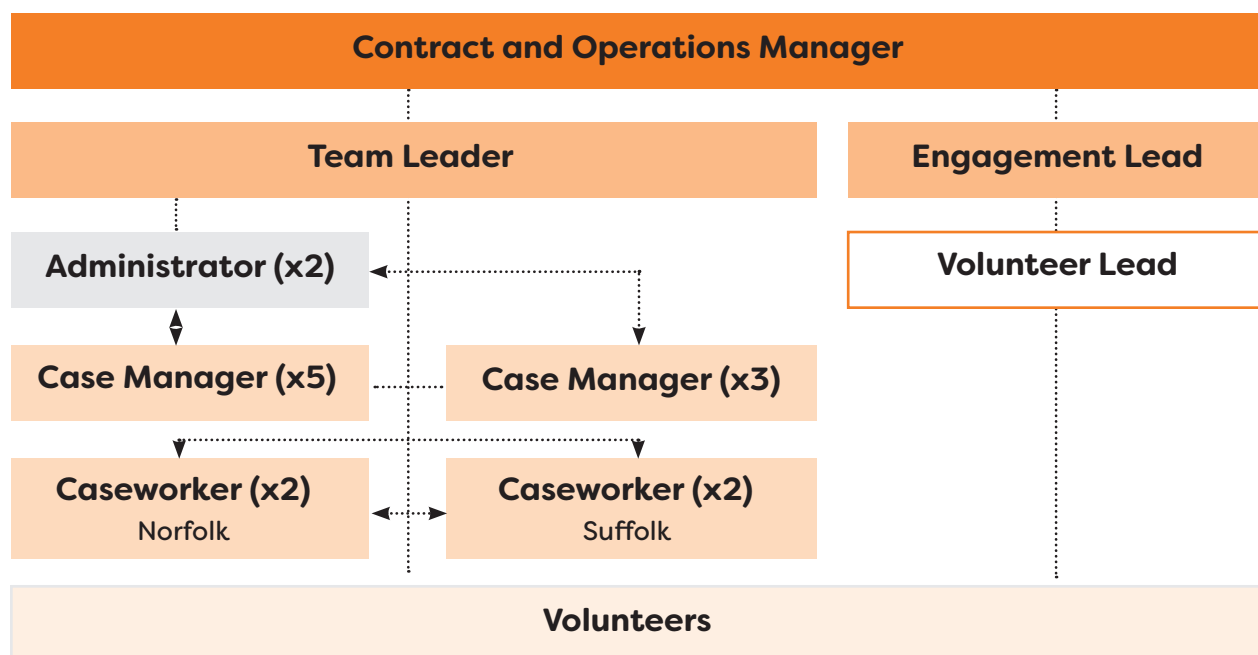


The service will also be:

- Available to anyone living in Norfolk or Suffolk, including children and young people, who has been a victim of any crime type, including standard and medium risk cases of domestic abuse ;
- free, confidential, non-judgemental and wholly independent of the Police and other statutory agencies;
- accessible to all victims, irrespective of whether or not the crime has been reported the crime to the Police and when or where the crime occurred;
- focussed on developing formal referral pathways with our partners to ensure the victim journey is clear and consistent and meets the needs of victims;
- delivering a comprehensive programme of marketing, promotion and engagement activities - in particular targeting hard-to-reach groups and those communities who traditionally do not report to the Police, to help raise awareness of the service and increase self-referrals; and
- compliant with all aspects of Victims Code of Practice and General Data Protection Regulations that come into enforcement in May 2018

## Who will deliver the service?

The service will be delivered by a team of specially trained and highly skilled staff and volunteers:



## How can victims and our partners get in touch?

The service will operate from 8am to 5pm Monday to Friday and can be reached via:

**Tel.** 0300 303 3706

**Email.** [nsvictimcare@victimsupport.org.uk](mailto:nsvictimcare@victimsupport.org.uk)

**Visit.** [nsvictimcare.org](http://nsvictimcare.org)

**Twitter.** [nsvictimcare](https://twitter.com/nsvictimcare)

**Facebook.** [nsvictimcare](https://www.facebook.com/nsvictimcare)

Out of hours support is available via Victim Support's national Supportline 0808 168 9111.

## Joint Overview & Scrutiny Committee

### Void Improvement Project Update

20 September 2018

#### Introduction

Phase 1 of the Voids Improvement Project has now ended, having been running from December 2017 to August 2018. It was tasked with reducing the standard void re-let time by 10 days, employing external consultants to assist with this aim.

In September 2017 the monthly void re-let time for standard voids had increased to 54 days in Babergh and 51 days in Mid Suffolk.

Longer void times meant a longer wait for families and individuals before they can move into much needed accommodation. Many of those people could be living in very unsuitable homes or temporary accommodation, and every day counts.

In addition, longer void times cost a significant amount of money. The average rent for one of our homes is £11.43 per day. If an average property is empty for 52 days, then that will cost £594 in lost income. In 2017/18, 545 properties were let across both Districts. Using the average daily rent, and average void time of 52 days, that is almost £324,000 of lost income.

#### Achievements

The project has brought about a lot of change, both in BMBS and in the Tenant Services team, with new procedures, processes, re-allocated resources, co-working and culture change delivering improved performance.

As of July 2018, standard void times have been reduced to 23 days for Babergh (a 31-day reduction) and 19 days for Mid Suffolk (a 32-day reduction). This far exceeds the 10-day target and gives us an average standard re-let time across both Districts of 21 days, the target set out in the HRA Business Plans (see table 1 below).

**Table 1: BDC and MSDC Monthly Standard Void Re-let Times in Days**

	BDC STANDARD VOIDS	MSDC STANDARD VOIDS
SEP 17	54	51
OCT 17	44	66
NOV 17	41	51
DEC 17	71	57
JAN 18	54	51
FEB 18	49	45
MAR 18	44	48
APR 18	34	43
MAY 18	38	30
JUN 18	17	34
JUL 18	23	19

## Next Steps

A longer-term void improvement plan is now in place, and its key actions are set out below. We intend to achieve consistent standard void re-let times of 21 days by March 2019, and 15 days by March 2020, further reducing lost income, and getting those in need housed as quickly as possible.

Ref	Recommendation	Tasks	To be actioned by	Date to be completed
<b>1</b>	<b>All Teams</b>			
1.1	Embed change and new procedures	<ul style="list-style-type: none"> <li>All teams to ensure new procedures are being used and reviewed regularly</li> </ul>	BMBS-CM TSCM	31.3.19
<b>2</b>	<b>Allocations Team</b>			
2.1	Introduce viewings during the notice period.	<ul style="list-style-type: none"> <li>CBL advertise in the same weeks cycle as receipt of NTT/NTQ</li> <li>VLO's check property condition and Tenant suitability during Pre-term insp.</li> <li>Aim to achieve 80% of viewings within notice period. Taking into consideration some properties with no access or not suitable.</li> </ul>	TSPL	31.3.19
2.2	Carry out Affordability and sustainability verification checks on all applicants.	<ul style="list-style-type: none"> <li>Carry out budgeting, financial/credit checks, evidenced with proofs.</li> <li>Sign post if identify any risks/vulnerable customers to relevant officers to develop support plan – including issues with debts/furniture etc.</li> </ul>	TSPL	31.12.18
2.3	Use of external promotion and advertising	<ul style="list-style-type: none"> <li>Use other external websites such as Zoopla, Homeswapper and</li> </ul>	TSPL	31.10.18

Ref	Recommendation	Tasks	To be actioned by	Date to be completed
		<p>Gumtree etc. to advertise vacancies.</p> <ul style="list-style-type: none"> <li>Introduce robust verification process to mitigate fraudulent applicants.</li> <li>Pro-active networking – e.g. other LA's/HA's, local councilors, charities and events.</li> </ul>		
<b>3</b>	<b><i>Voids Admin Team</i></b>			
3.1	Manage all allocation customer contact	<ul style="list-style-type: none"> <li>Set up and manage generic email inbox, telephone and text number for all allocation inbound and outbound enquires.</li> <li>Manage requests regarding RTL updates, m/x exchanges, viewings/sign ups etc.</li> <li>Proactively send out customer updates and appointment reminder texts.</li> </ul>	TSPL	30.09.18
3.2	Take on Mutual exchange administration from Allocations Officers	<ul style="list-style-type: none"> <li>Monitor end to end and ensure 42-day consent deadline met.</li> <li>Check applicant's eligibility</li> <li>Send &amp; receive Landlord references</li> <li>Book property inspections in VLO's calendar</li> <li>Prepare deeds and arrange sign up</li> </ul>	TSPL	31.12.18
<b>4</b>	<b><i>Tenancy Services Team</i></b>			

Ref	Recommendation	Tasks	To be actioned by	Date to be completed
4.1	Introduce new tenancy visits within first 4–6 weeks.	<ul style="list-style-type: none"> <li>• Opportunity to build rapport with customer and to identify and vulnerabilities or support needs.</li> <li>• Check customer has moved in, property condition/used decorating vouchers, paying rent and understands tenancy terms &amp; conditions.</li> </ul>	TSPL	31.01.19
4.2	Carry out property condition audits	<ul style="list-style-type: none"> <li>• Enforce tenancy terms regarding condition of property to help deter property deterioration and costly voids.</li> <li>• Plan in phases / run a pilot scheme</li> <li>• Potential to run across services, stock condition, repairs visits etc.</li> <li>• Enforce reduced banding for those on the housing register in breach.</li> </ul>	TSCM	31.3.19
<b>5</b>	<b><i>Voids Liaison Team</i></b>			
5.1	Reduce appointment times for further efficiencies	<ul style="list-style-type: none"> <li>• Reduce viewing times from 20mins to 15mins</li> <li>• Reduce pre-termination inspections from 60mins to 30mins</li> </ul>	TSPL	31.01.19
5.2	Carry out void progress checks	<ul style="list-style-type: none"> <li>• Visit void properties in same area as appointments set to check on progress and feedback to BMBS/Allocations.</li> </ul>	TSPL	31.10.18
5.3	Carry out mutual exchange inspections	<ul style="list-style-type: none"> <li>• These take lower priority over viewings and pre-terminations. Follow same checks</li> </ul>	TSPL	31.01.19

Ref	Recommendation	Tasks	To be actioned by	Date to be completed
		as pre-term and free up housing officers.		
5.4	Reduce travel time	<ul style="list-style-type: none"> <li>Utilize mobile technologies to reduce unnecessary travel to offices for scanning etc.</li> <li>Set measures and objectives</li> </ul>	TSPL	30.11.18
<b>6</b>	<b>BMBS</b>			
6.1	Mobile technology role out	<ul style="list-style-type: none"> <li>Optimise use of mobile technology for completion of works and operatives to make variations.</li> </ul>	BMBS-PL	31.12.18
6.2	Introduce scheduling software	<ul style="list-style-type: none"> <li>Once mobile technology in place utilise online scheduling of jobs. N.B. This is a separate project for the whole of repairs.</li> </ul>	BMBS-CM	31.3.19
6.3	BMBS to manage void safety certificates rather than tenancy services void Admin.	<ul style="list-style-type: none"> <li>To gain assurance all checks have been completed before handover BMBS raise orders for safety certs. Asbestos, Electrical, Gas and EPC.</li> <li>BMBS provide customer copies to tenant services team on handover.</li> </ul>	BMBS-PL	31.12.18
6.4	Full review of re-let standard	<ul style="list-style-type: none"> <li>Current re-let standard is open to interpretation needs to be more specific.</li> <li>Improve standard VOIDS are let to improve their return condition.</li> </ul>	BMBS CM	31.10.18
<b>7</b>	<b>Key Targets</b>			

Ref	Recommendation	Tasks	To be actioned by	Date to be completed
7.1	For standard VOIDS achieve an average re-let time no greater than 21 working days by 31 <sup>st</sup> March 2019	<ul style="list-style-type: none"> <li>Set individual and team objectives and review</li> </ul>	TSCM	31.03.19
7.2	For Major VOIDS achieve an average re-let time no greater than 42 working days by 31 <sup>st</sup> March 2019.	<ul style="list-style-type: none"> <li>Set individual and team objectives and review</li> </ul>	TSCM	31.03.19
7.3	For standard VOIDS achieve an average re-let time no greater than 15 working days by 31 <sup>st</sup> March 2020	<ul style="list-style-type: none"> <li>Set individual and team objectives and review</li> </ul>	TSCM	31.03.20
7.4	For Major VOIDS achieve an average re-let time no greater than 28 working days by 31 <sup>st</sup> March 2020.	<ul style="list-style-type: none"> <li>Set individual and team objectives and review</li> </ul>	TSCM	31.03.20
<b>8</b>	<b><i>Customer satisfaction</i></b>			
8.1	Customer survey	<ul style="list-style-type: none"> <li>Sent out a survey link with the welcome email to all new tenants.</li> <li>Send out communications on common themes.</li> </ul>	TSCM	31.03.19
8.2	Review and monitor lessons learnt	<ul style="list-style-type: none"> <li>Log and monitor complaint trends.</li> <li>Send out communications on lessons learnt.</li> </ul>	TSCM	31.03.19
<b>10</b>	<b><i>New Developments &amp; Acquisitions</i></b>			
10.1	New build procedure and acquisitions review and implement	<ul style="list-style-type: none"> <li>Follow up and report progress</li> <li>Use draft procedure and document templates provided to agree and implement.</li> </ul>	TSCM	TBC



Ref	Recommendation	Tasks	To be actioned by	Date to be completed
<b>11</b>	<b><i>Technology</i></b>			
11.1	Implement Open Housing – Work Flow for Void management	<ul style="list-style-type: none"> <li>• More work required to commission workflow. Will be a project.</li> <li>• Is on the ICT Road map / Pipeline with a deadline 2020.</li> <li>• Review at meeting ICT project steering group meeting on monthly basis.</li> </ul>	TBC	TBC
11.2	Open Housing Re-configuration – (Scrutiny Report to BDC 18.9.17 – para 10.4) Data cleanse, data migration and integration	<ul style="list-style-type: none"> <li>• Utilise 'VOID actions' on Capita. Although currently no workflow prompts built in, embeds the system management approaches. Reduces the dependency on spreadsheet data. Improves system data held.</li> </ul>	TBC	TBC
<b>13</b>	<b><i>Review of Sheltered Scheme provision</i></b>			
13.1	Lower demand for this type of housing. Suggestion to rebrand to 'retirement homes/living'.	<ul style="list-style-type: none"> <li>• Review and improve the services and facilities offered. Update allocation policies/criteria's lower age limits etc. Look to dispose of hard to let locations. Separate project.</li> </ul>	TCSM	31.03.19
13.2	Very sheltered schemes - review of contract with Orwell expires 31 <sup>st</sup> March 2019.	<ul style="list-style-type: none"> <li>• Clarify responsibilities</li> <li>• Re-tender</li> <li>• Review offer of services provided, alternative specialist care units such as dementia.</li> </ul>	TSCM	31.03.19
<b>14</b>	<b><i>Health and safety</i></b>			
14.1	Review of management of VOID sites	<ul style="list-style-type: none"> <li>• Introduce controls including attendance logs</li> </ul>	BMBS-PL	31.10.18

Ref	Recommendation	Tasks	To be actioned by	Date to be completed
		<ul style="list-style-type: none"> <li>Clear site codes of practice – including safety of site visitors such as customers attending viewings.</li> </ul>		
14.2	Legionella awareness and checks	<ul style="list-style-type: none"> <li>Carry out Legionella checks and mitigate risks on all voids.</li> </ul>	BMBS-PL	31.03.18
14.3	Gas Capping	<ul style="list-style-type: none"> <li>Cap Gas before void works start, uncap and test once occupied</li> <li>Property services review Blue flame contract renewal (18 months)</li> </ul>	BMBS-CM	TBC
<b>15</b>	<b><i>Longer term voids (Property Services)</i></b>			
15.1	Void viability reviews	<ul style="list-style-type: none"> <li>Review viability of up and coming voids. Look to dispose of major work, hard to let, or on location of stock.</li> </ul>	TSCM	TBC
15.2	Visibility of long term void progress	<ul style="list-style-type: none"> <li>Provide visibility and monitor long term void properties progress</li> <li>Claim rental loss through insurance (Current insurance contract not inclusive).</li> </ul>	BMBS-CM	TBC

KEY:

TSCM	Tenancy Services Corporate Manager
TSPL	Tenancy Services Professional Lead
BMBS-CM	BMBS Corporate Manager
BMBS-PL	BMBS Professional Lead

**BABERGH DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS**

<b>Name</b>	<b>Portfolio</b>	<b>Telephone No</b>	<b>E-mail Address</b>
Cllr John Ward	Leader of the Council and Cabinet Member for Finance	01787 210551	<a href="mailto:John.ward@babergh.gov.uk">John.ward@babergh.gov.uk</a>
Cllr Jan Osborne	Deputy Leader of the Council and Cabinet Member for Housing	01787 466096	<a href="mailto:Jan.osborne@babergh.gov.uk">Jan.osborne@babergh.gov.uk</a>
Cllr Simon Barrett	Economy	01787 370139	<a href="mailto:Simon.barrett@babergh.gov.uk">Simon.barrett@babergh.gov.uk</a>
Cllr Tina Campbell	Environment	01473 822290	<a href="mailto:Christina.campbell@babergh.gov.uk">Christina.campbell@babergh.gov.uk</a>
Cllr Derek Davis	Organisational Delivery	01473 787375	<a href="mailto:Derek.davis@babergh.gov.uk">Derek.davis@babergh.gov.uk</a>
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Cllr Frank Lawrenson	Assets and Investments	01787 372428	<a href="mailto:Frank.lawrenson@babergh.gov.uk">Frank.lawrenson@babergh.gov.uk</a>
Cllr Margaret Maybury	Communities	01787 464358	<a href="mailto:Margaret.maybury@babergh.gov.uk">Margaret.maybury@babergh.gov.uk</a>
Cllr Nick Ridley	Planning	01473 652226	<a href="mailto:Nick.ridley@babergh.gov.uk">Nick.ridley@babergh.gov.uk</a>

**MID SUFFOLK DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS**

<b>Name</b>	<b>Portfolio</b>	<b>Telephone No</b>	<b>E-mail Address</b>
Cllr Nick Gowrley	Leader of the Council and Cabinet Member for Assets & Investments	01449 774297	<a href="mailto:Nick.gowrley@midsuffolk.gov.uk">Nick.gowrley@midsuffolk.gov.uk</a>
Cllr John Whitehead	Deputy Leader of the Council and Cabinet Member for Finance	01473 833279	<a href="mailto:John.whitehead@midsuffolk.gov.uk">John.whitehead@midsuffolk.gov.uk</a>
Cllr Gerard Brewster	Economy	01449 073856	<a href="mailto:Gerard.brewster@midsuffolk.gov.uk">Gerard.brewster@midsuffolk.gov.uk</a>
Cllr David Burn	Environment	01379 788712	<a href="mailto:David.burn@midsuffolk.gov.uk">David.burn@midsuffolk.gov.uk</a>
Cllr Julie Flatman	Communities	01986 798661	<a href="mailto:Julie.flatman@midsuffolk.gov.uk">Julie.flatman@midsuffolk.gov.uk</a>
Cllr Glen Horn	Planning	07889 300907	<a href="mailto:Glen.horn@midsuffolk.gov.uk">Glen.horn@midsuffolk.gov.uk</a>
Cllr Suzie Morley	Organisational Delivery (including Customer Access)	01449 711306	<a href="mailto:suzie.morley@midsuffolk.gov.uk">suzie.morley@midsuffolk.gov.uk</a>
Cllr Jill Wilshaw	Housing	01449 781194	<a href="mailto:Jill.wilshaw@midsuffolk.gov.uk">Jill.wilshaw@midsuffolk.gov.uk</a>

**Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)**

## September to March 2019 (Published 4 September 2018)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision ?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
CAB34	Cabinet 10/13 September	Homelessness Reduction Strategy	To agree the draft strategy prior to wider consultation, in September, before endorsing the final version and its associated action plan in December.	Jill Wilshaw Jan Osborne	Gavin Fisk 01449 724969 <a href="mailto:Gavin.fisk@babberghmidsuffolk.gov.uk">Gavin.fisk@babberghmidsuffolk.gov.uk</a>	No	No
	Cabinet 10/13 December	Joint Housing Strategy					
CAB65	Cabinet 10/13 September 2018	Quarter One Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Suzie Morley Derek Davis	Karen Coll 01449 724566 <a href="mailto:Karen.coll@babberghmidsuffolk.gov.uk">Karen.coll@babberghmidsuffolk.gov.uk</a>	No	No
CAB76	Cabinet 10/13 September 2018	Community Infrastructure Levy (CIL) Collection Allocation and Expenditure Report 2017-18 Financial Year	To request that Regulation 62 on CIL Collection and Expenditure for Babergh and Mid Suffolk for 2017/18 be noted.	Glen Horn Nick Ridley	Christine Thurlow 07702 996261 <a href="mailto:Christine.thurlow@babergmidsuffolk.gov.uk">Christine.thurlow@babergmidsuffolk.gov.uk</a>	No	No
CAB77	Cabinet 10/13 September 2018	Community Infrastructure Levy (CIL) Business Plan 2018	To secure approval for the Babergh and Mid Suffolk CIL Business Plan	Glen Horn Nick Ridley	Christine Thurlow 07702 996261 <a href="mailto:Christine.thurlow@babergmidsuffolk.gov.uk">Christine.thurlow@babergmidsuffolk.gov.uk</a>	Yes	No
CAB33	Cabinet 13 September 2018	Hamilton Road	To make a decision to review the developmental appraisal and agree the way forward.	Frank Lawrenson Simon Barrett	Jonathan Stephenson 01449 724704 <a href="mailto:Jonathan.stephenson@babberghmidsuffolk.gov.uk">Jonathan.stephenson@babberghmidsuffolk.gov.uk</a>	Yes	Yes <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CAB78	Cabinet 13 September 2018	Strategic Property and Land Investment Fund	To request approval to establish a Strategic property and Land Investment Fund of £3M to enable Council to act immediately when opportunities are	John Ward	Jonathan Stephenson 01449 724704 <a href="mailto:Jonathan.stephenson@babberghmidsuffolk.gov.uk">Jonathan.stephenson@babberghmidsuffolk.gov.uk</a>	Yes	No

			available for strategic purposes				
<b>CAB80</b>	Cabinet 13 September 2018	Local Tourism Strategy (Babergh Visitor Information Options)	To approve terms and conditions relating to disposal of 2 Lady Street, Lavenham	Simon Barrett	Lee Carvell 01449 724685 <a href="mailto:lee.carvell@babberghmidsuffolk.gov.uk">lee.carvell@babberghmidsuffolk.gov.uk</a>	Yes	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
<b>CNL04</b>	Council 25/27 September 2018	Localism Act 2011 – Appointment of Independent Persons	To approve the appointment of Independent Persons in respect of the Code of Conduct Complaints process.	Nick Gowrley John Ward	Emily Yule 01449 724694 <a href="mailto:Emily.yule@babberghmidsuffolk.gov.uk">Emily.yule@babberghmidsuffolk.gov.uk</a>	N/A	No
<b>CNL15</b>	Council 25 September 2018	Belle Vue Development	Subject to Cabinet Decision to agree to the funding of the development	Frank Lawrenson Simon Barrett	Jonathan Stephenson/ Ian Winslett 01449 724704 <a href="mailto:Jonathan.stephenson@babberghmidsuffolk.gov.uk">Jonathan.stephenson@babberghmidsuffolk.gov.uk</a>	N/A	Yes <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
<b>CNL16</b>	Council September/ October 2018	Regeneration Proposal – Former Mid Suffolk District Council Headquarters site, Hurstlea Road, Needham Market	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing and retail	Nick Gowrley	Jonathan Stephenson 01449 724704 <a href="mailto:Jonathan.stephenson@babberghmidsuffolk.gov.uk">Jonathan.stephenson@babberghmidsuffolk.gov.uk</a>	N/A	No
<b>CNL17</b>	Council September/ October 2018	Regeneration Proposal – Former Babergh District Council Headquarters site, Corks Lane, Hadleigh	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing	Frank Lawrenson	Jonathan Stephenson 01449 724704 <a href="mailto:Jonathan.stephenson@babberghmidsuffolk.gov.uk">Jonathan.stephenson@babberghmidsuffolk.gov.uk</a>	N/A	No
<b>CAB72</b>	Cabinet 8/11 October 2018	Developing a Suffolk Chamber of Commerce in Central Suffolk	To approve the support needed to develop the scheme and a linked delegation, including funding approval. To agree support for Suffolk Chamber Branch in Central Suffolk	Gerard Brewster Simon Barrett	Lee Carvell 01449 724685 <a href="mailto:lee.carvell@babberghmidsuffolk.gov.uk">lee.carvell@babberghmidsuffolk.gov.uk</a>	No	No

<b>CAB81</b>	Cabinet 8/11 October 2018	BMBS	To approve the Business Case	Jill Wilshaw Jan Osborne	Justin Wright-Newton 01449 724735 <a href="mailto:Justin.wright-newton@babberghmidsuffolk.gov.uk">Justin.wright-newton@babberghmidsuffolk.gov.uk</a>	Yes	No
<b>CAB42</b>	Cabinet 8/11 October 2018	Tree Policy (Public Realm Review) Adoption of Policies and Procedures in relation to the management of Council Owned Trees	To agree a new policy and action plan on the management of Council owned trees, including risk management, tree health and planting programmes.	David Burn Margaret Maybury	Kathy Nixon 01449 724964 <a href="mailto:kathy.nixon@babberghmidsuffolk.gov.uk">kathy.nixon@babberghmidsuffolk.gov.uk</a>	No	No
<b>CAB44</b>	Cabinet 8/11 October 2018	Open Space Transfer Policy (Public Realm Review) Agree a New Policy and Procedure with respect to the Council's Adoption and Disposal of Open Space.	To agree new criteria on what open spaces may be adopted through new development. To agree new criteria by which existing land may be transferred into local community and/or third party management.	David Burn Margaret Maybury	Kathy Nixon 01449 724964 <a href="mailto:kathy.nixon@babberghmidsuffolk.gov.uk">kathy.nixon@babberghmidsuffolk.gov.uk</a>	No	No
<b>CAB82</b>	Cabinet 8/11 October 2018	Business Rates Retention Pilot	To agree the allocation of funds from the Business Rates Retention Pilot	John Whitehead John Ward	Katherine Steel Tel: 01449 724806 <a href="mailto:Katherine.steel@babberghmidsuffolk.gov.uk">Katherine.steel@babberghmidsuffolk.gov.uk</a>	No	No
<b>CAB83</b>	Cabinet 8/11 October 2018	Strategic Property and Land Investment Fund – Acquisition Process Approval	To obtain Cabinets approval for the acquisition process	John Whitehead John Ward	Emily Atack 01449 724741 <a href="mailto:Emily.atack@babberghmidsuffolk.gov.uk">Emily.atack@babberghmidsuffolk.gov.uk</a>	No	No
<b>CAB54</b>	Cabinet 5 November 2018	Stradbroke Neighbourhood Plan	To seek Cabinet approval for the Stradbroke Neighbourhood Plan to proceed to a local referendum	Glen Horn	Robert Hobbs 01449 724812 <a href="mailto:robert.hobbs@babberghmidsuffolk.gov.uk">robert.hobbs@babberghmidsuffolk.gov.uk</a>	No	No
<b>CAB46</b>	Cabinet 5/8 November 2018	Leisure Centre Redevelopment	For comment and agreement	Julie Flatman Margaret Maybury	Chris Fry 01449 724805 <a href="mailto:Chris.fry@babberghmidsuffolk.gov.uk">Chris.fry@babberghmidsuffolk.gov.uk</a>	Yes	No

<b>CAB55</b>	Cabinet 5/8 November 2018	General Fund Financial Monitoring 2018/19 – Quarter 2	To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberghmidsuffolk.gov.uk">Melissa.evans@baberghmidsuffolk.gov.uk</a>	Yes	No
<b>CAB74</b>	Cabinet 5/8 November 2018	HRA Quarterly Monitoring – Quarter 2	To ensure that Members are kept informed of the current budgetary position for both HRA Revenue and Capital.	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberghmidsuffolk.gov.uk">Melissa.evans@baberghmidsuffolk.gov.uk</a>	Yes	No
<b>CAB28</b>	Cabinet 5/8/ November 2018	Homelessness Prevention Fund Policy	To ensure the Councils are able to fulfil their new statutory obligations under the Homelessness Reduction Act 2017 to prevent homelessness wherever possible.	Jill Wilshaw Jan Osborne	Heather Sparrow 01449 724767 <a href="mailto:Heather.sparrow@baberghmidsuffolk.gov.uk">Heather.sparrow@baberghmidsuffolk.gov.uk</a>	Yes	No
<b>CAB37</b>	Cabinet November/ December 2018	Assets Strategy	To approve the approach set out in the Asset Strategy document	Nick Gowrley Frank Lawrenson	Emily Atack 01449 724741 <a href="mailto:Emily.attack@baberghmidsuffolk.gov.uk">Emily.attack@baberghmidsuffolk.gov.uk</a>	No	No
<b>CNL19</b>	Council 22/22 November 2018	Draft Joint Local Plan – Regulation 18	To present a Draft Joint Local Plan, which sets out the preferred strategic policies, development management policies and site allocations to guide and support development in the two districts, prior to a Regulation 18 public consultation.	Glen Horn Nick Ridley	Rob Hobbs 01449 724812 <a href="mailto:Robert.hobbs@baberghmidsuffolk.gov.uk">Robert.hobbs@baberghmidsuffolk.gov.uk</a>	N/A	No
<b>CAB47</b>	Cabinet 10/13 December 2018	As at Quarter 2 Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Suzie Morley Derek Davis	Karen Coll 01449 724566 <a href="mailto:Karen.coll@baberghmidsuffolk.gov.uk">Karen.coll@baberghmidsuffolk.gov.uk</a>	No	No

<b>CAB48</b>	Cabinet 10/13 December 2018	A Review of the First Two Quarters of the Homeless Reduction Act	To review how the Councils have managed the roll out of the Homeless Reduction Act 2017 (HRA 2017)	Jill Wilshaw Jan Osborne	Heather Sparrow 01449 724767 <a href="mailto:Heather.sparrow@baberg-hmidsuffolk.gov.uk">Heather.sparrow@baberg-hmidsuffolk.gov.uk</a>	No	No
<b>CAB38</b>	Cabinet 10/13 December 2018	Community Strategy	To agree the draft Community Strategy prior to wider engagement, before endorsing the final version and its associated Action Plan in Spring 2019.	Julie Flatman Margaret Maybury	Tom Barker 01449 724647 <a href="mailto:Tom.barker@baberg-hmidsuffolk.gov.uk">Tom.barker@baberg-hmidsuffolk.gov.uk</a>	No	No
<b>CAB39</b>	Cabinet 10/13 December 2018	Joint Parking Policy	To adopt and agree	David Burn Tina Campbell	Chris Fry 01449 724805 <a href="mailto:Chris.fry@baberg-hmidsuffolk.gov.uk">Chris.fry@baberg-hmidsuffolk.gov.uk</a>	No	No
<b>CAB56</b>	Cabinet 10/13 December 2018	2019/20 Budget Report	To ensure that Members were aware of the progress being made to set the 2019/20 budgets	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberg-hmidsuffolk.gov.uk">Melissa.evans@baberg-hmidsuffolk.gov.uk</a>	Yes	No
<b>CAB69</b>	Cabinet 10/13 December 2018	Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision and Simultaneous Fee Review	To endorse the statutory revision and re-adoption of the Policy and Fees	Gerard Brewster Simon Barrett	Lee Carvell 01449 724685 <a href="mailto:lee.carvell@baberg-hmidsuffolk.gov.uk">lee.carvell@baberg-hmidsuffolk.gov.uk</a>	Yes	No
<b>CAB70</b>	Cabinet 10/13 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Nick Gowrley Nick Ridley	Jonathan Stephenson 01449 724704 <a href="mailto:Jonathan.stephenson@baberg-hmidsuffolk.gov.uk">Jonathan.stephenson@baberg-hmidsuffolk.gov.uk</a>	No	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
<b>CAB71</b>	Cabinet 10/13 December 2018	End of Term Performance	To agree and share the achievements over the last 4 years.	Suzie Morley Derek Davis	Karen Coll 01449 724566 <a href="mailto:Karen.coll@baberg-hmidsuffolk.gov.uk">Karen.coll@baberg-hmidsuffolk.gov.uk</a>	No	No



<b>CAB60</b>	Cabinet 10/13 December 2018	The Suffolk Waste Partnership Inter Authority Agreement	To discuss and agree the Suffolk Waste Partnership Inter Authority Agreement and to consider the options for extending the waste contract managed by Serco.	Roy Barker (Lead Member) Tina Campbell	Chris Fry 01449 724805 <a href="mailto:Chris.fry@babberghmidsuffolk.gov.uk">Chris.fry@babberghmidsuffolk.gov.uk</a>	No	No
<b>CNL14</b>	Council 18/20 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Nick Gowrley Nick Ridley	Jonathan Stephenson 01449 724704 <a href="mailto:Jonathan.stephenson@babberghmidsuffolk.gov.uk">Jonathan.stephenson@babberghmidsuffolk.gov.uk</a>	N/A	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
<b>CNL11</b>	Council 18/20 December 2018	Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision and Simultaneous Fee Review	To endorse the statutory revision and re-adoption of the Policy and Fees	Gerard Brewster Simon Barrett	Lee Carvell 01449 724685 <a href="mailto:lee.carvell@babberghmidsuffolk.gov.uk">lee.carvell@babberghmidsuffolk.gov.uk</a>	N/A	No
<b>CNL18</b>	Council 20 December 2018	Stradbroke Neighbourhood Plan	To seek approval for the Stradbroke Neighbourhood Plan to proceed to a local referendum	Glen Horn	Robert Hobbs 01449 724812 <a href="mailto:robert.hobbs@babberghmidsuffolk.gov.uk">robert.hobbs@babberghmidsuffolk.gov.uk</a>	N/A	No
<b>CAB57</b>	Cabinet 7/10 January 2019	Draft Joint Medium Term Financial Strategy and 2019/20 Budget	Endorse the draft Joint Medium Term Financial Strategy (MTFS) and Budget proposals, subject to further consideration at the February meeting for recommendation to Council.	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@babberghmidsuffolk.gov.uk">Melissa.evans@babberghmidsuffolk.gov.uk</a>	Yes	No
<b>CAB58</b>	Cabinet 4/7 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To ensure that Members approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20 recommending to Council.	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@babberghmidsuffolk.gov.uk">Melissa.evans@babberghmidsuffolk.gov.uk</a>	Yes	No

<b>CNL08</b>	Council 5/8 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20.	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberghmidsuffolk.gov.uk">Melissa.evans@babergh midsuffolk.gov.uk</a>	N/A	No
<b>CAB40</b>	Cabinet 4/7 February 2019	Environment Strategy	To adopt and agree	David Burn Tina Campbell	Chris Fry 01449 724805 <a href="mailto:Chris.fry@baberghmidsuffolk.gov.uk">Chris.fry@baberghmidsuff olk.gov.uk</a>	No	No
<b>CAB59</b>	Cabinet 4/7 March 2019	General Fund Financial Monitoring 2018/19 – Quarter 3	To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberghmidsuffolk.gov.uk">Melissa.evans@babergh midsuffolk.gov.uk</a>	Yes	No
<b>CAB75</b>	Cabinet 4/7 March 2019	HRA Quarterly Monitoring – Quarter 3	To ensure that Members are kept informed of the current budgetary position for both HRA Revenue and Capital	John Whitehead John Ward	Melissa Evans 01473 296320 <a href="mailto:Melissa.evans@baberghmidsuffolk.gov.uk">Melissa.evans@babergh midsuffolk.gov.uk</a>	Yes	No
<b>CAB79</b>	Cabinet 4/7 March 2019	Quarter 3 Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Suzie Morley Derek Davis	Karen Coll 01449 724566 <a href="mailto:Karen.coll@baberghmidsuffolk.gov.uk">Karen.coll@baberghmids uffolk.gov.uk</a>	No	No

Key:

 Babergh District Council Only
  Mid Suffolk District Council Only
  Joint – Mid Suffolk and Babergh District Councils

If you have any queries regarding this Forward Plan, please contact Sophie Moy on 01449 724682 or Email: [Sophie.moy@baberghmidsuffolk.gov.uk](mailto:Sophie.moy@baberghmidsuffolk.gov.uk)

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer on 01449 724694 or Email: [emily.yule@baberghmidsuffolk.gov.uk](mailto:emily.yule@baberghmidsuffolk.gov.uk). Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonia - Chief Executive

**JOS/18/17**



# **BABERGH DISTRICT COUNCIL**

## **WORK PLAN**

**20 September 2018**

## BABERGH DISTRICT COUNCIL

<b>COMMITTEE: Babergh Overview and Scrutiny Committee</b>	<b>REPORT NUMBER: JOS/18/17</b>
<b>FROM: N/A</b>	<b>DATE OF MEETING: 20 September 2018</b>
<b>OFFICER: Henriette Holloway Governance Support Officer</b>	<b>KEY DECISION REF NO. None</b>

### WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Babergh Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

### 22 October 2018 at 9.00 am for 9.30am

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
The Previous Babergh HQ Site	The Investment Business Case for the Development of the Previous Babergh HQ Site	Jonathan Stephenson – Strategic Director	Cllr Frank Lawrenson	N/A
Leisure Centre Redevelopment	Report to Cabinet 8 November	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Margaret Maybury	N/A

## 19 November 2018 Joint Committee with MSDC at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr Nick Ridley  Cllr Glen Horn	JOS/17/118 December 2017
An update on the Homelessness Reduction Act (2017)	Six months review after the implementation of the Act	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jan Osborne  Cllr Jill Wilshaw	BOS/17/22 20 November 2017
Community Strategy	Report to Cabinet 13 December	Tom Barker Assistant Director – Planning for Growth	Cllr Margaret Maybury  Cllr Julie Flatman	N/A
Joint Parking Policy	Report to Cabinet 13 December	Tom Barker Assistant Director – Planning for Growth	Cllr Tina Campbell  Cllr David Burn	N/A
Waste Strategy	Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet 8 Nov.	Chris Fry  Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell  Cllr David Burn	JOS/17/8  15 February 2018

The Five-year Housing Land Supply	A report to review the recalculation of the Five-year Housing Land Supply	Tom Barker Assistant Director – Planning for Growth  Robert Hobbs Corporate Manager - Strategic Planning	Cllr Nick Ridley  Cllr Glen Horn	BOS/17/36 19 March 2018
Review of Representatives on Outside Bodies	To review and update the Councils reps. On outside bodies.	Janice Robinson Corporate Manger – Democratic Services  Henriette Holloway- Governance Support Officer		N/A

## 17 December 2018 at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee	
BMBS Update	Six months' update	Gavin Fisk Assistant Director – Housing  Justin Wright-Newton Corporate Manager - BMBS	Cllr Jan Osborne		
Information Bulletin  Five-year Housing Land Supply –	Half Year update	Tom Barker Assistant Director – Planning for Growth  Robert Hobbs Corporate Manager - Strategic Planning		BOS/17/36 19 March 2018	

Information Bulletin Shared Legal Service	Clarification from the Finance Department for Appendix 2	Emily Yule – Assistant Director – Law and Governance  Katherine Steel – Assistant Director – Corporate Resources	Cllr Darek Davis	JOS/17/2 18 December 2017 JOS/18/6 23 July 2018
Information Bulletin Shared Legal Service	Analysis and clarifications of Appendix 3	Emily Yule – Assistant Director – Law and Governance	Cllr Darek Davis	JOS/17/2 18 December 2017  JOS/18/6 23 July 2018
Information Bulletin Voids	Information Bulletin -Quarterly Update on Voids	Lee Crowdell Corporate Manger – Tenant Service  Justin Wright-Newton Corporate Manager - BMBS	Cllr Jan Osborne	BOS/18/2 18 June 2018

#### **WORK PLAN 2018/19 for Babergh Overview and Scrutiny Committee:**

<b>17 January 2019 -</b>
<b>Budget Report</b>
<b>18 February 2019</b>
<b>11 March 2019 - Joint</b>
<b>Voids – Quarterly Update</b>
<b>15 April 2019</b>
<b>16 May 2019 - Joint</b>

#### **Topics identified for review by O&S but not currently timetabled:**

**Information Bulletin: Customer Access Activity Update**

An update on the customer activity Information Bulletin presented 18 December 2017 **TBC**

**Information Bulletin: Community Engagement** – update to be provided quarterly (sept 2017) **TBC**

### **Community Grants**

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

### **Fuel Poverty**

Reporting back to the Committee on the changes incorporated into the Joint Fuel Poverty Strategy – To consider if further action is needed at this stage, in the light of it being incorporated into a Suffolk-wide strategy

### **CIL**

Update on the outcome from the Joint Overview and Scrutiny Committee 18 December 2018

### **Crime and Disorder Panel meeting**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year

**Void times in Council Properties** – Monthly Information Bulletin

### **Other topics identified:**

- Home ownership review
- The effect of Brexit on employment opportunities in the District
- Retention of Staff
- The Financial Strategy for Babergh District
- Shared Service Agreements
- Shared Revenues Partnership

Authorship:

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# **MID SUFFOLK DISTRICT COUNCIL**

## **WORK PLAN**

**20 September 2018**

## MID SUFFOLK DISTRICT COUNCIL

<b>COMMITTEE: Mid Suffolk Overview and Scrutiny Committee</b>	<b>REPORT NUMBER: JOS/18/18</b>
<b>FROM: N/A</b>	<b>DATE OF MEETING: 20 September 2018</b>
<b>OFFICER: Henriette Holloway Governance Support Officer</b>	<b>KEY DECISION REF NO. None</b>

### WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

### 18 October 2018 at 9.00 am for 9.30 am

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
Information Bulletin  Staff Turnover and Welfare	Quarterly update on the data	Katherine Steel Assistant Director – Corporate Resources  Anne Conway – Corporate Manager - HR & OD	Cllr John Whitehead	MOS/18/2 14 July 2018
Leisure Centre Redevelopment	Report to Cabinet 8 November	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Julie Flatman	N/A
Information Bulletin Review of the Public Attendance at Public Committee Meetings	Six Months update compared with the same six months in 2017	Janice Robinson Corporate Manager – Law and Governance	Cllr Suzie Morley	N/A

## 19 November 2018 Joint Committee with MSDC at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr Glen Horn  Cllr Nick Ridley	JOS/17/118 December 2017
The Homelessness Reduction Act	A review of the act 6 months after the implementation of the Act.	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jill Wilshaw  Cllr Jan Osborne	MOS/17/24 16 November 2018
Community Strategy	Report to Cabinet 13 December	Tom Barker Assistant Director – Planning for Growth	Cllr Julie Flatman  Cllr Margaret Maybury	N/A
Joint Parking Policy	Report to Cabinet 10 December	Chris Fry Assistant Director – Environment and Commercial Partnership	Cllr David Burn  Cllr Tina Campbell	N/A
Waste Strategy	Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet 8 Nov.	Chris Fry  Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell  Cllr David Burn	JOS/17/8  15 February 2018
The Five-year Housing Land Supply	A report to review the recalculation of the Five-year Housing Land Supply	Tom Barker Assistant Director – Planning for Growth	Cllr Nick Ridley  Cllr Glen Horn	BOS/17/36 19 March 2018

		Robert Hobbs Corporate Manager - Strategic Planning		
Review of Representatives on Outside Bodies	To review and update the Councils reps. On outside bodies.	Janice Robinson Corporate Manger – Democratic Services  Henriette Holloway- Governance Support Officer		N/A

## 20 December 2018 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
MRF Procurement Process	Officer to report back to the Committee on the outcome of the MRF procurement contract	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr David Burn	JOS/17/8  15 February 2018
Universal Credit	To review the implementation and if the Council was fully prepared for the roll-out in May 2018 (Officers: Amy Mayes and Andrew Wilcock SCC)	Katherine Steel Assistant Director – Corporate Resources	Cllr John Whitehead	

## WORK PLAN 2018/19 for Mid Suffolk Overview and Scrutiny Committee:

<b>17 January 2019</b>
<b>Budget Report</b>
<b>14 February 2019</b>
<b>The Joint Compliments, Comments and Complaints Policy – 6 months review (recommendation from Cabinet 6 August)</b>
<b>11 March 2019 - Joint</b>
<b>18 April 2019</b>
<b>16 May 2019 - Joint</b>
<b>Annual Review of BMS Invest Business Plan</b>

### Topics identified for review by O&S but not currently timetabled:

#### **Community Grant**

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

#### **Crime and Disorder Panel meeting September 2019**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

#### **Enforcement**

Enforcement for parking, planning etc to be discussed with Babergh Overview and Scrutiny Committee and Kathy Nixon – Strategic Director to decide how to approach this area. Community

#### **Transport Services**

To scrutinise the services provided by SCC and consider what Overview and Scrutiny can add to these services

#### **Disable Facilities Grant**

To scrutinise a review of the Disable Facilities Grant as there is an underspend of 70%

Authorship:

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